

HISTORIC PRESERVATION COMMISSION

AGENDA

Monday, January 8, 2018 @ 3 P.M.

**Kankakee County Administration Building
189 East Court Street, 2nd Floor Conference Room
Kankakee, IL 60901**

1. Call to Order
2. Roll Call
3. Public Comments
4. Approval of Minutes: December 4, 2017
5. Staff Report – Michelle Sadler
6. CLG Grant
 - Pilot Township Survey
 - a. Intergovernmental Agreement – Village of Herscher (update from Michael)
7. Committee Reports
 - **Architectural Review** (Pat Wagner, Jane Johnson, & Ron Shank)
 - a. Wicks Farmstead
 - b. Meeting scheduled for Dec. 7, 2017, with Russell & Marilyn Rosenboom, Pilot Hill Farmstead
 - c. National Park Service documents:
 1. Preservation Briefs: <http://www.nps.gov/tps/how-to-preserve/briefs.htm>
 2. Bulletins: <http://www.nps.gov/nr/publications/index.htm>
 3. Maintenance: <https://www.nps.gov/tps/education/roofdown/beyond.htm>
 - **Education** (Ron Shank, John Adams, Michael Donahue & Steve DePasquale)
 - a. Goals for 2018 – Discussion
 - *Host an all day CAMP program for commissions
 - *Put together a power point presentation for local civic organizations.
 - *Develop a lesson plan for Jr. High or high school students.
 - *Feature historic farmsteads in our newsletter
 - *Program for caring for cemeteries
 - *Program to explain the difference between a National Landmark, Listing on the National Register of Historic Places & a County Landmark – also the difference between Preserving, Rehabilitation, Restoring & Reconstructing. What is a CLG
 - **Landmark Signs**
 - a. Letters to Landmark properties
8. Old Business:
 - a. Open Meetings Act – online training, update.
 - b. "From the Roof Down and Skin Deep" – complete work on booklet.
9. New Business:
 - a. Property Tax Assessment Freeze Program
10. Announcements
11. Next Meeting – February 5, 2018 – 3:00 p.m.
11. Adjournment