

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
January 9, 2012

Members Present:

Andrew Purcell
Patricia Wagner

Dr. Jim Paul
Terry Johnston

John Adams
Ashley Lucas

Members Absent:

Elisabeth Dunbar

Daron Kinzinger

Quorum Present.

The meeting was called to order at 3:30 p.m. by Mr. Purcell.

Approval of Minutes:

None

Public Comments:

None

There was some discussion regarding the attendance of commission members. Maybe a good idea to have by-laws that state missing 3 concurrent meetings without notice could result in a vacancy on the Commission. The Commission Members concur that by-laws need to be established and will discuss at future meetings.

CLG Grant Application:

- Notice was received that the Kankakee County Historic Preservation Commission was awarded the CLG Grant. It will now go to the January 25th PZA Committee and Full County Board on February 14th for approval to sign the agreement. Agreement will be forwarded to everyone by email.

Historic Landmark:

- Intergovernmental Agreement with the Village of Bourbonnais is ready to go to the Planning, Zoning and Agriculture Committee on January 25. If approved at PZA will be looked at by State's Attorney's Office and then to County Board in February. Dr. Paul and Mr. Johnston will try to make the PZA meeting to help with brief overview and questions.

Communication/Marketing:

- Brochures: there was discussion on what the Commission would like for brochures. A binder with samples was passed around. There will be more in-depth discussion once CLG Grant is signed by the County and State.
- Website: attached is a memo from Dr. Paul that was discussed.
 - URL Domain has already been established.
 - Google map needs to be established on our website to be accessible to the public. Balloon pins can be placed on the map to establish historic significance. Links can be placed on the balloons to display pictures and historic information. Commission Members can also add to the map. Historic information can be placed on the map regardless of whether it is

Note: These minutes are a synopsis of information derived from the meeting.

County Landmarked or not. Will try to have Delbert Skimerhorn at the February meeting to give a demonstration.

- Need to look at the layout of the historic preservation web page to determine what we would like on the page and update some of the information on it. There are two areas on the home page that can be used to post news and/or events that the Commission may have.
 - The Commission should create a logo for use on documents, website, plaques, etc. After some discussion the thought would be for a logo the outlined the County with the Courthouse and the River. Mr. Adams grandson does this type of work and can work on some examples.
- City of Kankakee Historic Preservation Commission: Mr. Johnston stated that the last meeting was cancelled. The Commission is suppose to meet on the 4th Tuesday of the month in the Oak Street Building.

Old Business:

- The log structure that was on Main Street in Bourbonnais is in storage and the Village is working on getting a grant to re-construct the building, which was a 20 x 20 school house from 1800's.
- Dr. Paul and Mr. Kinzinger will be re-submitting the Durham House for formal nomination most likely in the spring.
- Will contact Janine Loftus about membership for an opening.

New Business:

- Everyone needs to go online to take the open meetings act training.

Next Meeting:

The next meeting is scheduled for February 6, 2012 at 3:30 p.m.

Ms. Wagner informed the Commission she will not be able to attend that meeting.

Adjournment:

Motion to adjourn was made by Mr. Johnston, seconded by Mr. Adams. Meeting adjourned at 4:20 p.m.

Prepared by:

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