

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
February 4, 2013

Members Present:

John Adams	Daron Kinzinger	Terry Johnston
Jane Johnson	Andrew Purcell	

Members Absent:

Patricia Wagner	Ashley Lucas	Dr. Jim Paul
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Quorum Present.

The meeting was called to order at 3:42 p.m. by Mr. Adams.

Approval of Minutes:

Mr. Johnston made a motion to approve the January 7, 2013 minutes, seconded by Mr. Purcell. Motion carried.

Public Comments:

None

Historic Landmark:

- City of Kankakee Intergovernmental Agreement
 - Mr. Johnston stated that he is still working with the City to get a signed Agreement.
- Nomination of the Durham-Perry Farmstead
 - Ms. Sadler informed the Commission that the nomination was approved by PZA Committee on January 23, 2013. The nomination will go to the full County Board on February 13, 2013.

Communication/Marketing:

- 2012 CLG Grant:
 - Historic Preservation Brochures:
 - The Commission had another look at the tri-fold brochure and found a few more typos. Ms. Sadler will send a corrected copy to Ms. O'Connor and explain that the Commission would like to leave the brochure as is and ask for her approval.
 - Ms. Sadler put all the sites collected so far all on one side of the poster brochure. The Commission will continue to look for site that they feel should go on the brochure. Also discussed the layout of the brochure and would like the size to be approximately 17" x 22".
 - Website/Mapping:

Note: These minutes are a synopsis of information derived from the meeting.

- Ms. Sadler is working with Mr. Skimerhorn to get the information on the mango map and the links to the website. May have something for the next meeting.
 - Outreach Seminar:
 - It was discussed that at this point we should move the date back, maybe try for June 2013 and have Ms. Lucas contact Ms. O'Connor about dates she may be available as one of our speakers. Ms. Sadler also informed the Commission on the cost of hosting the seminar at the Kankakee County Library would start at \$75.
- 2013 CLG Grant:
 - Ms. Sadler received an email that the 2013 CLG Grants were awarded to 13 Illinois communities and 1 county; however that was not Kankakee County. We can reapply for the 2014 CLG Grant at the end of this year. Mr. Adams would like to see one possible item for the grant application is signage for landmark status properties/structures.
- Openings on Commission
 - Ms. Sadler received an email from Mary Kay O'Brien stating that she received an opinion from the Illinois Judges Association and it would be a conflict for her to serve on the Commission.
 - There are two openings on the Commission one to replace Mr. Purcell; therefore this person would need to be an attorney and one to replace Ms. Dunbar, which this person would need to be a historian. The openings were announced at the PZA meeting January.
 - Mr. Johnston would like to ask Mardene Hinton if she would be interested in being back on the Commission. The Commission members all agreed she was a great asset to the Commission before.

Old/New Business: No old or new business.

Next Meeting:

The next regular meeting is scheduled for March 4, 2013 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Mr. Johnston, seconded by Mr. Kinzinger. Motion carried.

Meeting adjourned at 4:15 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 3/4/13

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