

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
February 7, 2011

**Members Present:**

Terry Johnston	Mardene Hinton	John Adams
Dr. Jim Paul	Daron Kinzinger	Elisabeth Dunbar
Andrew Purcell		

**Members Absent:**

Patricia Wagner	Ashley Lucas
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**Others Present:**

Chery Sackett, City of Kankakee Historic Preservation Commission  
Claire Schroeder, City of Kankakee Historic Preservation Commission

**Quorum Present.**

The meeting was called to order at 3:40 p.m. by Mr. Purcell.

**Public Comments:**

Mr. Johnston stated the importance the County Commission felt inviting the City of Kankakee Historic Preservation Commission to be involved in this meeting with Catherine O'Connor from the Illinois Historic Preservation Agency.

**Approval of Minutes – January 3, 2011**

Motion was made by Mr. Johnston to approve the January 3, 2011 minutes. Ms. Hinton seconded the motion. Motion carried.

**Historic Landmark Nomination:**

- Letourneau Home in Bourbonnais – Nomination
  - Dr. Paul and Mr. Kinzinger went through the nomination and explained some details. There were questions and a few changes (see attached draft copy). The members would like more time to review in more detail and bring it back for a possible vote at the March meeting. There was also discussion on whether we needed an intergovernmental agreement with the Village of Bourbonnais. It was agreed it may be a good idea and they will look into it.

**Communication/Marketing:**

- Conference call with Catherine O'Connor and Mike Ward from the Illinois Historic Preservation Agency.
- Some highlights from the conference call (CD available for the detailed conversations):
  - There were several questions sent to Ms. O'Connor ahead of time. Some were also answered ahead of time (see attachment). Ms. O'Connor went through the questions and there was a brief discussion on some of the concerns.

**Note: These minutes are a synopsis of information derived from the meeting.**

- There are CLG Matching Grants available to help with education of the public, consultant to do workshops, help with surveys, etc. August of each year the applications are available. The grants are a 70/30 match, the match can be in-kind service and range from \$2,000 to \$20,000.
- There are State incentives available. If you go to the web-sites for National Trust for Historic Preservation and/or Landmark Illinois there is information on the incentives.
- Commission Members should be familiar with your Historic Preservation Ordinance. This will help with the authority that the Commission has regarding landmark status.
- An incentive locally that can be done is put together some type of award program (ex. Mayors Award) to keep homeowners/property owners interested. Another idea for fundraising is a photo contest to create a calendar with the photos of landmark homes/properties.
- Focus on the sites that people see every day.
- There was discussion on the possibility of combining the County and City Commissions (County is a CLG, City is not) or intergovernmental agreement to work together.
- There was discussion among Commission members after the conference call.

**Old Business:**

- None.

**New Business:**

- None.

**Next Meeting:**

The next meeting is scheduled for March 8, 2011 at 3:30 p.m.

**Adjournment:**

Mr. Kinzinger made a motion to adjourn, seconded by Mr. Adams. Motion carried.

Meeting adjourned at 5:15 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

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