

Members Present

Mr. Olthoff, Mr. Bertrand, Mr. James, Mr. Martin, Mr. Washington, Mr. Scholl, Mr. Hess, Mr. Whitten, Mr. Marcotte.

Members Absent

Mr. Stauffenberg, Mr. Tripp, Ms. Hertzberger.

In Attendance

Mr. Kruse, Mr. McLaren, Mike Van Mill, Brian Billingsley, Eric Sadler, Delbert Skimmerhorn, Donna Shehane, Brenda Gorski, Roger Diercks, John Bevis, Don Pallissard, Rick Einfeldt, Carol Taylor, Michael Holtzman, Mayor Robert Latham.

1. Call to Order

The meeting was called to order by the Chairman of the County Board, Mr. Olthoff, at 9:00 a.m. Quorum present.

2. Public Comment

Carol Taylor of "POWER" (Protecting Our Water Environment and River) handed out information, which she read, regarding the County Solid Waste Plan.

3. Approval of Minutes

A motion was made by Mr. James and seconded by Mr. Scholl to approve the minutes of the January 25, 2005 meeting. Motion carried.

4. Building

• Introduction of Don Pallissard, Manager of Building and Zoning Division

Mr. Van Mill introduced Mr. Pallissard to the Committee and audience and briefly advised the Committee of the process followed in filling the position. He also briefly gave information of Mr. Pallissard's experience and personal background. Mr. Pallissard was welcomed by the Committee.

• County-wide Contractor Licensing

Mr. Van Mill advised that in the Committee's packet was a letter dated February 2, 2005 from Frank Koehler, Village Administrator of the Village of Bourbonnais, to Chairman, Karl Kruse, indicating a desire on the part of the urbanized communities, to participate in the County's licensing program for construction contractors. In the letter there were points that Mr. Koehler brought out that the communities discussed on their own and brought forward to the Planning Department for consideration. Previously, less than a year ago, the Planning and Zoning Committee took up this issue and made a motion to proceed with discussions with the municipalities to get a partnership together and an intergovernmental agreement. Because the composition of this committee changed and the result of this new letter, Mr. Van Mill was asking the Committee their pleasure to proceed with developing and discussing an intergovernmental agreement and bring to the County Board for consideration.

A motion to proceed with discussions of an Intergovernmental Agreement was made by Mr. Washington and seconded by Mr. Scholl.

Discussion.

Mr. Martin asked if this could be done without hiring additional personnel.

Mr. Van Mill said that they had taken an evaluation and in the incorporated areas, they cover quite a number of those contractors already. There may be more, but this will be just a recordkeeping process. They will not be responsible for the enforcement of these provisions inside the municipalities. Hopefully, technology will take care of some of that increase.

Mr. Martin questioned if the \$25 fee that was mentioned in the letter would take care of any additional costs that the County may have and if that \$25 fee will be uniform throughout the County.

Mr. Van Mill said that the \$25 fee would be uniform throughout the County in most communities that wish to participate. It was Mr. Van Mill's impression that the County would reimburse that community where the contractor is located \$25, in order that they can cover some of the cost that they will see by enforcement of this ordinance.

Mr. James said he had difficulty understanding what they are going to be doing for their \$25 – what the real beneficial impact it was going to have overall. The county should not become involved in overseeing disbursement of funds on their behalf (can not see the county as the collecting agency and disbursing for communities).

Mr. Van Mill explained that this was the first proposal that has come forward and these issues can be discussed. This is merely a point of getting discussion on the table. This is not a final form.

Mr. Scholl felt that this was an excellent process to try to standardize and the County should take the lead. He also agreed that the questions raised will have to be spelled out, but overall, this is an excellent first step.

There were no further questions.

On the motion to proceed with discussions with an Intergovernmental Agreement by Mr. Washington and seconded by Mr. Scholl, Mr. James opposed. Motion carried.

5. Subdivision

- Amendments to the Subdivision Regulations
Mr. Olthoff advised that the legal review on this issue has not been completed as yet, but will be completed by the next Planning-Zoning-Agriculture Committee Meeting. Therefore, the "Amendments to the Subdivision Regulations" will have to be tabled.

A motion to table this issue was made by Mr. James and seconded by Mr. Marcotte. Motion carried.

6. Zoning

- None

Note: These transcribed minutes are a synopsis of information derived from the meeting. If you need verbatim information, please contact the County Clerk about obtaining a recorded tape.

7. Solid Waste & Environmental

- Bids and Request to issue a new RFP

Mr. Olthoff said that in reference to this issue, a motion is required to declare the bids are invalid and nullified. Also, the Planning Director is instructed to return any monies or checks accompanying a bid to the respective bidder(s) and file the resealed envelopes as "impounded" documents, only to be opened on receipt of a Court Order or by further action of the Board. Mr. Olthoff explained that the reason for this request is there was an error and the bids were not opened in a committee setting and that needs to be followed. At this time, he was requesting that a motion be made to reissue this order for RFP for the County's garbage disposal. These bids will be opened at the Finance Committee Meeting on March 25th.

A motion to resubmit the bids and start over again was made by Mr. Washington and seconded by Mr. Scholl. Motion carried.

8. Planning

- SCORE (Service Corps of Retired Executives) - Quality of Life Grant

Mr. Van Mill said that at the last Planning and Zoning Meeting they had a presentation by SCORE representative, Mike Holtzman, who has submitted for a grant from their Quality of Life initiative. Mr. Holtzman went through the proposal that he has in place and had given the Committee about a month to review. Today, Mr. Holtzman was present to entertain questions with regard to his proposal. Mr. Van Mill explained that he had received a response from the State's Attorney Office as to the grant application and it appears that the organization, in its structure, is acceptable to have a grant awarded to it. The State's Attorney Office further emphasizes that whatever decision the Committee makes, it should be done based on findings.

Mr. Van Mill gave the Committee information to use to base their decision on, which included:

1. Projects/Plans that have regional significance
2. Projects/Plans that benefit the largest number of people
3. Projects/Plans that increase public involvement
4. Projects that enhance, protect, or restore the environment
5. Promote urban in-fill development and redevelopment
6. Create public-private coalitions

Mr. Van Mill said that the State's Attorney Office also mentioned some things to warn them about, i.e., issues if some of the trips would be spent to do lobbying, is not permissible; explanation on entertainment side of things, etc.

Mr. Holtzman explained since he gave that first presentation, there was publicity in the newspapers on the African-American Theme Park that is being planned and contemplated at this time. The theme park consists primarily of somewhere between 20% and 25% of the total of allocation of funds from this grant. The theme of SCORE for this year is, "Diamonds In Your Own Back Yard". What they are intending to do is bring organizations and individuals into this community to help those businesses which are already in the community and help them as far as

whatever they can offer them. The majority of businesses in this area are small businesses and relatively small employers that don't have the resources to go to conventions or seminars or the various other applications that large organizations do. So, in essence, it is their intentions to bring those situations here. They are continuing with the work that they do as far as assisting those who are already in business. There is no lobbying necessary as far as the theme park is concerned. They intend to make sure that the control of this organization, as far as the theme park is concerned, is a county operation. Mr. Holtzman further explained that the reason he put down entertainment is because they were invited to Chicago and it was his intentions to make an invitation to them to bring them down to Kankakee. Everyone in SCORE is a volunteer. By federal law no one in SCORE is allowed to participate financially in any situation. They cannot purchase administrative assistance; they cannot hire consultants. Whatever they have to do or do, they do with their own organization, with their own people. Any dollars that they spend will be spent directly on projects that are identified in advance. Financially, SCORE is funded by Congress with a \$5,000,000 line item budget through the SBA. That \$5,000,000 is disbursed through 600 SCORE Chapters and 10,000 members. There are 13 Chapters in the State and they have been a Chapter for 2 years. Due to their rapid growth, their Chapter rates somewhere between 4 and 5. At the moment, they have \$295.44 in their bank account. The monies that are being requested at this time (\$5,000) are going to be assigned to very specific programs to be initiated in the County.

Mr. Whitten felt that SCORE had a good project.

Mr. Scholl said that this was an excellent project and relative to Mr. Van Mill's information to base their decision, the project indeed had regional significance, public involvement is covered and it would definitely enhance the community's historical significance.

Mr. Washington felt that the project met 5 out of 6 of the criteria that were spelled out.

A motion to approve SCORE'S request was made by Mr. Whitten and seconded by Mr. Washington. Motion carried by a roll call vote of 10 ayes and 0 nays.

- Kankakee Valley Park District – Intergovernmental Agreement

Mr. Van Mill explained that the Committee's packet contained "Draft 3" of the Intergovernmental Agreement between seven (7) entities in the Kankakee County area. It is a unique opportunity we have to develop a riverfront trail in the City of Kankakee going out to the water park and through the KCC property. This Intergovernmental Agreement outlines participation among the seven (7) entities, Aqua Illinois, Inc., City of Kankakee, County of Kankakee, Kankakee Community College, Kankakee River Valley Forest Preserve, Kankakee Valley Park District and Shapiro Developmental Center. For several months now, they have been meeting to discuss the feasibility of getting a trail from about Schuyler Street (where the Homestead is) through the Shapiro facility, through the Forest Preserve District to KCC all the way to the aquatic center. It will be a multi-purpose trail for walkers or pedestrians or bikers, etc., and would provide access that normally isn't provided

now because of the highway system and no sidewalks in that whole area. Also, it opens up a very nice scenic trail. This group of entities is looking to formalize this participation amongst the seven (7) members and is asking the County to participate as a supporting member of this group. At this time, this Intergovernmental Agreement is merely asking for the County's participation and support for the construction of this trail. Mr. Van Mill explained that he, Mr. Kruse and Mr. McLaren met with the various entities in a meeting and they're looking to get funding together and looking at applications to go to the State for funding. There is a March 1st deadline for one of the projects. If this is something the Committee would entertain, then this will have to be given to the State's Attorney Office for review and placed on the County Board's Agenda in March.

Mr. Martin asked since the County has made no monetary commitment, how is that liable to affect the County down the road.

Mr. Van Mill said that they will come up with figures for completion of the project and they will be looking for partners in putting the funding together. He imagined and it would be likely, that they would come to the County and see if there are any funding possibilities through the County for the project. There has been some initial engineering done – the County has put about \$4,000 in the preliminary assessment of this alignment, looking at barriers and any initial issues that would come up. Down the road they will be looking at ways to fund this. There are a few different funding sources out there through the DNR --- one is a 50/50 match project (50% by State Funds/50% by Local), there's an 80/20 program, etc.

Mr. Martin asked if everyone had agreed to the right-of-way.

Mr. Van Mill said that in principle, "yes", by the signing of this Intergovernmental Agreement, it formalizes the partnership and formalizes that each one will be involved in the process. Issues will still have to be covered with Aqua and Shapiro to accommodate them and those things are being taken care of.

Mr. James said this was long overdue, it's been discussed and it's going in the right direction.

Mr. Kruse agreed with Mr. James and said this something long overdue. The Planning Department did this study many years ago and now this is finally coming together. As for the County's participation, this is the first stage of this particular portion – there will have to be a connection from where this goes down and ends at the sewage drainage. The next phase is to connect the north end with the south end but that's got a bigger challenge. This is a good step in the right direction.

A motion to proceed and sign on pending legal review was made by Mr. James and seconded by Mr. Washington. Motion carried.

9. Other

None

10. Old/New Business

Note: These transcribed minutes are a synopsis of information derived from the meeting. If you need verbatim information, please contact the County Clerk about obtaining a recorded tape.

- Old Business

1. Mr. Whitten and Mr. Martin asked where the County was at on Impact Fees. Mr. Olthoff said that Ed Smith will have presentation relative to this issue at the next Planning-Zoning-Agriculture Committee Meeting.
2. Mr. Martin followed up on having a presentation on alternate energy companies. Mr. Van Mill said they spent about \$4,000 to bring in an expert and no one showed up to provide the technical expertise that they needed to look at. Mr. Martin said he would check into this issue.
3. Ms. Gorski said they did receive some proposed amendments for changes to the subdivision regulations. They (SAO) and Mr. Van Mill had received communication from outside individuals.

Although “Executive Session” was not on the Agenda, request was made to go into “Executive Session”.

A motion to go into Executive Session to discuss potential litigation was made by Mr. Washington and seconded by Mr. Bertrand. Motion carried by a roll call vote of 9 ayes and 0 nays.

A motion to come out of Executive Session was made by Mr. Martin and seconded by Mr. Washington. Motion carried.

11. Adjournment

A motion was made by Mr. Washington and seconded by Mr. Whitten to adjourn the meeting at 10:25 a.m. Motion carried.

Bill Olthoff, Chairman

Chris Richardson
Administrative Assistant