

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
March 4, 2013

Members Present:

John Adams	Daron Kinzinger	Patricia Wagner
Jane Johnson	Dr. Jim Paul	

Members Absent:

Terry Johnston	Ashley Lucas	Andrew Purcell
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Quorum Present.

The meeting was called to order at 3:35 p.m. by Mr. Adams.

Approval of Minutes:

Dr. Paul made a motion to approve the February 4, 2013 minutes, seconded by Mr. Kinzinger. Motion carried.

Public Comments:

None

Historic Landmark:

- City of Kankakee Intergovernmental Agreement
 - Mr. Johnston was not in attendance therefore there is no update.

Communication/Marketing:

- 2012 CLG Grant:
 - Historic Preservation Brochures:
 - Ms. Sadler informed the Commission that whenever Ms. O'Connor reviewed the brochure she would have changes. Therefore Ms. Sadler and Mr. Skimerhorn reworked the brochure and have made some the changes she requested. The brochure is now 8 ½ x 14 and 4-fold. There was much discussion on the brochure. The Commission members liked the layout and there was discussion on the information to fill in on the white spaces. Ms. Sadler will work on the information.
 - Ms. Sadler stated that she has made the poster brochure to the bigger size, but is still in need of pictures of sites to be placed on the poster brochure. Will try to have a good start and copy for the next meeting.
 - Website/Mapping:
 - The mango mapping system is not going to work for our web-based mapping and the information we want to include. Therefore, Mr. Skimerhorn and Mr. Diercks, GIS Manager, are working together to find a program or create a program that will work with

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what the Commission would like to include. Ms. Sadler will ask if they can have something in time for our seminar in June.

- Mr. Skimerhorn has placed the Courthouse on the website with the historic information and pictures. This was seen by the Commission and they were very happy with the layout and the design of that page. Eventually the mapping will have a link that will take them directly to the page that is created for each site. The Commission members would like the list to be by Township and then alphabetical order.
- While on the website page for Historic Commission there were some changes that need to be made. Need to change Committee to Commission, remove members not on the Commission, and add the prequalification form.
- Outreach Seminar:
 - No date has been set for the seminar at this time. Ms. Sadler will email Ms. Lucas about check with Ms. O'Connor about dates she may be available as one of our speakers in June.

Old/New Business:

- There was some discussion on the need for an attorney on the Commission to fill Mr. Purcell's position. Also waiting to hear if Ms. Hinton is willing to come back on the Commission, if not we will also need a historian for the other opening.
- Mr. Adams wanted discussion on a signage idea he had. The idea is a concrete with granite plate for lettering shaped like the County as a designation for sites. There was much discussion on this matter and about different options. It was agreed that Mr. Adams will pursue estimates on his signage idea.
- Dr. Paul questioned the wording in the County's resolutions approving landmark status regarding the forwarding the request for state historic landmark status. There was some discussion of this matter. Ms. Sadler will investigate this further with Ms. O'Connor.

Next Meeting:

The next regular meeting is scheduled for April 1, 2013 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Mr. Kinzinger, seconded by Ms. Wagner. Motion carried.

Meeting adjourned at 5:10 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 4/1/13

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