

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
March 5, 2018

Members Present: Mardene Hinton (chairman), John Adams, Shari Ebert, Jane Johnson, Steve DePasquale, Ron Shank and Patricia Wagner

Also Present:
Michelle Sadler

Members Absent:
Michael Donahue, and Terry Johnston

Quorum met.

Ms. Hinton called the meeting to order at 3:00 p.m. in the second floor conference room of the Kankakee County Building.

Public Comments:
None.

Minutes:

Minutes were approved for February 9, 2018. Motion to approve the minutes was made by Mr. DePasquale and seconded by Ms. Ebert. Motion Carried.

Staff Report:

Ms. Sadler received the following orders for Landmark plaques: Dr. Paul sent the required order and check on behalf of the George R. Letourneau Home and the Durham-Perry Farmstead. After a brief discussion the commission agreed that the engraved name on the plaque for the former should read "George R. Letourneau House". The motion was made by Ms. Johnson and seconded by Mr. DePasquale. Motion Carried

CLG Grant:

- The Commission agreed that the *Kankakee County Preservation Plan* document should be delivered to the following: Kankakee County Museum, Kankakee Library Reference Room, and Main Street Momence. Ms. Johnson offered to deliver all three. Main Street Momence has offered to share the Preservation Plan with a key Alderman in hopes of eventually securing an Intergovernmental Agreement with the Momence City Council.
- Intergovernmental Agreement: Mr. Donahue, Ms. Hinton, Mr. Shank and Ms. Wagner will be meeting with Mayor Ray Schneider and the Herscher Village Board to request an Intergovernmental Agreement with the Village of Herscher.

Committee Reports:

1. Architectural Review:

- Ms. Hinton has been researching about land marking historic interiors. She has been advised by our consultant Ken Itle and by Lisa DiChiera of Landmarks Illinois that we should not landmark interiors of owner-occupied historic homes under our Preservation Ordinance. The exception would be structures

open to the public (ex. Kankakee County Courthouse). The commission agreed to abide by this recommendation. A motion was made by Mr. DePasquale and seconded by Mr. Shank. Motion carried.

- Landmark status for the Rosenboom Farmstead of Pilot Hill/Township and the Rodney Schwark Farmstead of Pilot Township, are currently on hold.

2. Education/Program:

- Ms. Hinton and Ms. Sadler are working to complete a 2018 CLG application for the purpose of hosting a CAMP training for commissioners. The commissioners have been given a menu of programs to choose from.
- The Cemetery committee consisting of Ms. Hinton, Ms. Ebert and Ms. Wagner met on February 7 at 10 a.m. They will complete a list of county cemeteries and management in preparation for a seminar by Debbie Cobb from SHPO.
- Mr. Shank and Ms. Johnson continue to work with Ms. Hinton to prepare a power point presentation to present to civic organizations. The next meeting is April 12 at 10 a.m.

Old Business:

1. The Property Tax Assessment Freeze Program was reviewed by the commission last month voting to have the County Board Certify our Preservation Ordinance with the state so that we may offer these benefits to all county landmarked properties. Ms. Sadler informed us that the request has gone before PZA and is currently scheduled to be approved by the county finance committee. If approved it will go to the County Board for final approval.
2. Ms. Hinton and Ms. Sadler have completed an application for a Community Foundation Grant in the amount of \$3,300. If received, the CF grant will help the Commission reach its share of the 2017 CLG matching grant received by the Commission to survey Pilot Township.
3. Preserve America Program – in the works.

New Business:

Ms. Hinton has completed a comprehensive review of Annual Reports and History of the Commission from 2007 through 2017.

Announcements:

1. The Commission has been asked to participate in the second annual Heritage Day to be held in Momence on June 9th. Ms. Johnson has offered to organize and be present on the Commission's behalf.
2. The Durham-Perry Farmstead will have an open house May 5, 2018 from 10 a.m. to 1 p.m.

Next Meeting:

Monday, April 2, 2018 at 3 p.m.

Adjournment:

Mr. DePasquale made a motion to adjourn at 4:10 p.m. Mr. Adams seconded the motion. Motion carried.

Respectfully submitted,
Jane Johnson, Secretary