

AIRPORT STUDY TASKFORCE MINUTES

March 27, 2008 @ 3:30 P.M.

**2ND Floor Conference Room
County Administration Building
189 E. Court Street, Kankakee**

IN ATTENDANCE:

Members – Mr. Kenneth Hearn, Ms. Loretto Cowhig, Mr. Mike Van Mill, Mr. Jeff Jarvis, Mr. George Hawker

Staff – Mr. Mike Lammey, Mr. Jim Greenstreet, Mr. Delbert Skimerhorn, Mr. Michael Martin

Others – Sheriff Tim Bukowski, Ms. Aimee McSparin, Mr. Karl Kruse, Mr. Kelly McLaren, Mr. Dave Bergdahl

CALL TO ORDER:

Mike Van Mill called the meeting to order at 3:31 P.M.

PUBLIC COMMENT PERIOD:

None

APPROVAL OF MINUTES:

Minutes of the February 28, 2008 meeting were presented. A motion to accept the minutes was made by Mr. Hearn, seconded by Ms. Cowhig. The motion passed unanimously.

STUDY TIMELINE:

Mr. Lammey expressed the need to change the date of the next meeting to April 21st beginning at 2:00 P.M. to interview and select the consultant for the study, to be able to present to the PZA Committee on April 23rd. Discussion followed concerning the number of consultants to interview that day and the time to allow for each consultant interview. A motion by Mr. Jarvis was to move the meeting to April 21, 2008 at 2:00 P.M., with a limit of three interviews to be conducted, limited to 45 minutes each. If more than three applications are received, Mr. Van Mill and the Planning Department staff will select the best three to schedule for interviews. Motion seconded by Mr. Hawker. Motion passed unanimously.

STUDY AREA:

Mr. Van Mill presented two maps of the airport area showing the area suggested for the airport study. One map showed existing land uses in the area. Mr. Skimerhorn explained that there are floodplain and environmental maps available to the consultant for review, as well. Mr. Hawker pointed out using the river as a boundary for the study is good in most areas of concern, but the southeast corner of the airport is close to the river boundary. He suggested the boundary be extended across the river there due to the flight path of the secondary runway and noise concerns. With the addition of some area across the river southeast of the airport, Mr. Hawker made a motion to approve the mapped study area. The motion was seconded by Mr. Jarvis and passed unanimously.

**LAND USE REGULATIONS, TRANSPORTATION ISSUES
AND ECONOMIC DEVELOPMENT ISSUES:**

Chairman Van Mill presented discussion of land use concerns for the area of the study. Several items were identified and listed in a document presented titled Airport Study, Request for Letter of Interest and Qualifications. The Airport Master Plan has been submitted to the FAA, but not yet approved. The requirements of this plan will need to be considered as adjacent properties are developed. Mr. Van Mill also discussed the need to include transportation issues in the study, to plan for future growth and development of the area to meet the projected needs. Mr. Van Mill presented the desire to identify logical users for the area surrounding the airport to maximize the economic benefit of the airport. Mr. Van Mill stressed the need to plan for needs 15 to 20 years into the future. Sheriff Bukowski identified an additional concern of radio deconfliction, protecting the area of the airport and the adjacent Sheriff's Office Complex from electronic interference to communications systems. This is a public safety issue for both the airport and the Sheriff's Office.

Discussion of the document Airport Study, Request for Letter of Interest and Qualifications followed. The date on the bottom of the first page will be corrected to today's date, March 27, 2008. On the third page of the document, under section 1, the last sentence will be changed to: "... afternoon of Monday, April 21, 2008." The last sentence in section 2 will be changed to: "...business on Thursday, April 17, 2008." On page four of the document under Selection Process, the first sentence will be changed to: "...interviews scheduled for April 21, 2008."

Mr. Lammey explained that only the consulting firm's identified project manager will be interviewed.

Mr. Hearn made a motion to approve the Request for Letter of Interest and Qualifications as modified. The motion was seconded by Ms. Cowhig. The motion passed unanimously.

The publishing of the announcement will be in the Daily Journal soon, and the Request for Letter of Interest and Qualifications will be posted onto the Planning Department website as well.

QUESTIONS FROM THE NEWS MEDIA:

None

MEETING SCHEDULE:

Next meeting scheduled for April 21, 2008 @ 2:00 P.M.

ADJOURNMENT

Mr. Jarvis moved to adjourn and Mr. Hawker seconded, unanimous vote. Chairman Van Mill adjourned the meeting at 4:07 P.M.