

# HISTORIC PRESERVATION COMMISSION AGENDA

**MONDAY, MAY 5, 2008 @ 3:30 P.M.**

**2<sup>ND</sup> Floor Conference Room, 189 E. Court Street,  
Kankakee, IL. 60901**

1. Call to Order - 3:30 P.M. – Elisabeth Dunbar ; Chairman
2. Roll Call
3. Declare Quorum (5 members must be present)
4. Public Comments
5. Introduction of new committee member – Patricia A. Wagner
6. Terms Expiring – Mardene Hinton 6-12-2008; Ashley Lucas 7-10-2008
7. Approval of the minutes of April 7, 2008
8. IHPA Informational DVD (Disk 2 of 3) – Windows educational video; 29 min.
9. FY 2008 Historic Preservation Work Program
  - a.) Ordinance – H.P. ordinance has been submitted and approved at the March 26<sup>th</sup> PZA meeting. The ordinance is currently being reviewed by the State Attorney’s Office. It will move on to the County Board on May 13<sup>th</sup>.
  - b.) CLG status – Review CLG application requirements & attachments; prioritize CLG application requirements & attachments; establish timeline for CLG preparation & application submittal. (*Note CLG requirements include: letter of request, approved ordinance, list of local landmarks not on the national register, our procedures (SOP’s) for surveying properties, local design guidelines adopted, committee members list & resumes, local government preservation plan*).
  - c.) County Survey – Discuss ideas on how to Review / Update 1977 survey, and with what criteria. Actual postal addresses should be included. (*Note: Exclude properties within municipalities with their own HPC.*) Also discuss who may be willing to transfer the 1977 survey information into excel format. (*Note this may need to wait until other historic surveys are received to result in a more comprehensive survey report*).
10. New Business / Old Business - Update on letters to request viewing other Historic Societies surveys; Update on our Illinois Association of Historic Preservation Commissions (IAHPC) membership.
11. Next Meeting Date – June 2nd 2008 @ 3:30 P.M.
12. Adjournment – 5:00 P.M.

MEMBERS: Mardene Hinton, Terry Johnston, Elisabeth Dunbar, Dr. Jim Paul, Andrew J. Purcell, Ashley Lucas, Daron Kinzinger, John Adams, Patricia A. Wagner.