

AIRPORT STUDY TASKFORCE MINUTES

May 29, 2008 @ 3:30 PM

**2ND Floor Conference Room
County Administration Building
189 E. Court Street, Kankakee, IL**

IN ATTENDANCE:

Members – Mr. Kenneth Hearn, Ms. Loretto Cowhig, Mr. Mike Van Mill, Mr. Jeff Jarvis.

Staff – Mr. Mike Lammey, Mr. Jim Greenstreet, Mr. Delbert Skimerhorn, Mr. Michael Martin

Others – Mr. Kelly McLaren, Mr. Dave Bergdahl, Mr. Tim Bukowski, Ms. Aimee McSparin, Ms. Leigh Marcotte, Mr. Brad Hamilton-CMT, Mr. Doug Gregory-CMT, Mr. Bill James-Camiros.

CALL TO ORDER:

Mike Van Mill called the meeting to order at 3:44 P.M., Quorum noted.

PUBLIC COMMENT PERIOD:

None

APPROVAL OF MINUTES:

Minutes of the April 21, 2008 meeting were presented. A motion to accept the minutes was made by Ms. Cowhig, seconded by Mr. Jarvis. The motion passed unanimously.

CHAIRMAN COMMENTS ON MEETING PROCEDURES:

Chairman Van Mill led a brief discussion of the projects current status. Mr. Van Mill indicated that this was the project kickoff meeting and that the project consultant has been chosen, notified, and that a contract has been signed. Crawford, Murphy & Tilly, Inc. out of Springfield, Illinois was the successful candidate and that CMT representatives as well as Camiros representatives would be presenting.

CONSULTANT PRESENTATION:

Brad Hamilton with Crawford, Murphy & Tilly, Inc. led the presentation outlining the plan of attack that CMT intends to implement to complete the study. The items covered included the project team and organization, study work plan, project schedule, review of work completed to date and action items.

CONSULTANT PRESENTATION continued:

The project team includes CMT, Camiros and Blane, Canada. The overall project is to be completed in six months including two public meetings and four task force meetings attended by CMT. The project work plan includes four elements. ELEMENT 1 - Project formulation and data gathering (June-July). ELEMENT 2 – Site and market conditions assessment (June-July). ELEMENT 3 – Concept development and strategies (August-September). ELEMENT 4 – Report preparation and presentation (October).

Work completed to date includes a draft work plan, the professional services contract execution, formulation of task orders, development of draft interviewee list and the submission of data request to the County. Items requested include aerial photos, ELV, zoning plan, Kankakee plan, County Plan, Tri Village plan, Commuter rail plan, Utilities, KVAA plan and IDOT. Also CMT would like to obtain a comprehensive list of residents and groups of concern. It was also noted that the plan should cover 20 years.

QUESTIONS FROM THE MEDIA:

None.

MEETING SCHEDULE:

Next meetings are scheduled for:

June 26, 2008 @ 3:30 PM

July 31, 2008 @ 3:30 PM

August 28, 2008 @ 3:30 PM (it was noted that the correct date is August 28th not August 31 as written in the agenda).

September 25, 2008 @ 3:30 PM

October 30, 2008 @ 3:30 PM

ADJOURNMENT

Mr. Hearn moved to adjourn and Mr. Jarvis seconded, unanimous vote. Chairman Van Mill adjourned the meeting at 4:39 PM.