

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
June 4, 2012

**Members Present:**

Dr. Jim Paul	John Adams	Andrew Purcell	Ashley Lucas
Daron Kinzinger	Terry Johnston	Elisabeth Dunbar	

**Members Absent:**

Patricia Wagner

**Quorum Present.**

The meeting was called to order at 3:30 p.m. by Ms. Dunbar.

**Approval of Minutes:**

Motion was made by Mr. Adams to approve the January 9, 2012 minutes. Mr. Johnston seconded the motion. Motion carried.

**Public Comments:**

None

**Historic Landmark:**

- Intergovernmental Agreement with the Village of Bourbonnais: The Agreement was approved by County Board on May 8, 2012. The Agreement still needs to be approved by the Village of Bourbonnais. Dr. Paul made a motion to send the Letourneau Home nomination to Planning, Zoning, and Agriculture Committee pending approval of Agreement by the Village of Bourbonnais. Mr. Johnston seconded the motion. Motion carried. Nomination will go to the Planning, Zoning, and Agriculture Committee on June 27, 2012 and County Board on July 10, 2012 for final approval.

**Communication/Marketing:**

- Letter to Jerry Meyer regarding Bonfield Depot: With Ms. Wagner being absent this was tabled until next meeting.
- CLG Grant:
  - Website/Mapping: Ms. Dunbar to meet with Mr. Skimerhorn to explain how it works with the pictures on the website. Once everything is on mapping site she will share the site with everyone.
  - Potential Historic Preservation Logos/Brochures:
    - Need Austin to send the logo in a different format so we can work on the color.
    - Ms. Dunbar has John Fetterer working the layout of the brochures and a quote.
  - Community Outreach Seminar/Speaker:

**Note: These minutes are a synopsis of information derived from the meeting.**

- There is conflict with the original date. After some discussion it was decided to try for July 24 or 25. Ms. Lucas is to check Ms. O'Connor's availability.
  - Ms. Dunbar stated that we can have the event at the Bradley House and they will donate coffee and ice tea for the event. If we decide to have hors d'oeuvres we may have to purchase them ourselves.
  - The seminar should start around 5:30 with opening remarks, then Ms. O'Connor, Commission Presentation (web-site, brochures, etc.), more speakers: possibly Janine Loftus and/or Lisa Wogan from Main Street Momenca, Riverview Historic District, Convention & Visitors Bureau, may be a recognition of elected officials, etc.
  - Invite list should consist of Village/City Officials, Township Officials, County Officials, local businesses, etc. Once the Seminar is closer, come up with a more defined list.
  - After some discussion on the name of the seminar it was agreed to use "Economic Impact of Historic Preservation".
  - Packets for the seminar should consist of articles, brochures, pre-qualification form, nomination form, brochures from other organization, and examples of positive impact of historic preservation incentives.
  - It was agreed that Dr. Paul should be the speaker on behalf of the Historic Preservation Commission.
- City of Kankakee Historic Preservation Commission: They haven't met and Mr. Johnston will talk to Mayor Epstein again
  - Historic Preservation By-laws: Will be similar to the Regional Planning Commission's by-laws. Ms. Dunbar will work on them to fit the Commission and will email them when done for review

**Old/New Business:**

- Still need open meetings act certificates from the Commission
- The County will be holding a public meeting regarding the Courthouse and the non-compliance of ADA Regulations on July 2, 2012 at 7 p.m.

**Next Meeting:**

The next meeting is scheduled for July 9, 2012 at 3:30 p.m.

**Adjournment:**

Meeting adjourned at 4:30 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

Approved 9/4/12

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