

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
July 1, 2013

Members Present:

John Adams	Patricia Wagner	Dr. Jim Paul	Mardene Hinton
Terry Johnston	Daron Kinzinger		

Members Absent:

Jane Johnson	Andrew Purcell	Ashley Lucas
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Others Present:

Bob Themer, Daily Journal

Quorum Present.

The meeting was called to order at 3:30 p.m. by Mr. Adams.

Approval of Minutes:

No minutes that this time.

Public Comments:

None

Historic Landmark:

- Ms. Sadler presented a certificate that could be used to certify that a site has been granted local Landmark Status. Mr. Johnston made a motion to accept the certificated, seconded by Ms. Wagner. Motion Carried.
- City of Kankakee Intergovernmental Agreement
 - There was much discussion on the City of Kankakee Ordinance and whether it will work as an Intergovernmental Agreement. A majority of the members felt that the Ordinance is not the best way to go and it should go back for an actual Agreement. It was decided to send the Ordinance to Mr. Purcell to review and give us his thoughts.

Communication/Marketing:

- 2012 CLG Grant:
 - Historic Preservation Brochures:
 - Ms. Sadler presented the final version of the four-fold brochure and Ms. O'Connor approved it for printing.
 - Ms. Sadler stated that the poster will most likely not be ready for the seminar. However working hard to get at least a draft available for the seminar and then take names of individuals and/or organizations to get them a poster when we have approval.
 - Ms. Sadler is working with Ms. Hinton on getting some pictures of National Landmarks. Ms. Hinton will also help with getting the poster to a final draft for approval.

Note: These minutes are a synopsis of information derived from the meeting.

- Ms. Wagner explained about the Clark City Museum. The consensus was to take the museum off the poster and focus on historic sites as this time. At a later date we can address museums and how we want to get the word out on them.
 - Website/Mapping:
 - Ms. Sadler still working on getting information on the mapping and website. May only have a few sites, but should be a good start to at least show how it will work.
 - Outreach Seminar:
 - There was discussion on the content of the program for the seminar. There will be meet and greet at 6:30 p.m., Dr. Paul will open the seminar at 7 p.m. Dr. Paul will introduce members and the presenters. After the presentation Mr. Johnston will speak and then a question and answer and then close the seminar by 8:30 p.m.
 - There was also discussion on what the title of the seminar should be. After much discussion it was decided on “Historic Preservation and Economic Incentives”.
 - It was also decided to have another meeting to finalize the seminar on July 9, 2013 at 4 p.m. Ask Ms. Lucas to see if she can get bio for Ms. O’Connor.
 - There is also a need to get the word out about the seminar. It was suggested to do press releases to all local radio stations and newspapers.

Old/New Business:

- Ms. Hinton stated that she went to the conference in Evanston. It was very informative and she believes there are number of things we are not doing. She would like to do a summary at an upcoming meeting on the conference and have some hand outs for everyone.

Next Meeting:

The next meeting is scheduled for July 9, 2013 at 4 p.m.

Adjournment:

Motion to adjourn was made by Mr. Johnston, seconded by Ms. Hinton. Motion carried.

Meeting adjourned at 4:43 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 11/4/13

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