

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
July 9, 2013

**Members Present:**

John Adams	Patricia Wagner	Dr. Jim Paul	Mardene Hinton
Terry Johnston	Daron Kinzinger	Ashley Lucas	Jane Johnson

**Members Absent:**

Andrew Purcell

**Quorum Present.**

The meeting was called to order at 4:05 p.m. by Mr. Adams.

**Public Comments:**

None

**Communication/Marketing:**

- 2012 CLG Grant:
  - Historic Preservation Brochures:
    - Four-fold brochure is done, looking into the printing of them.
    - The poster is still being worked on and need to get pictures for a few more sites. Mr. Johnston will get the Kankakee Sands, Pembroke Savannas picture to Ms. Sadler.
    - It was suggested to have a designer work on the poster and get a price printing. Ms. Hinton will help with this. All sites need to be on the poster before we can get it to designer/printer. Ms. Hinton and Ms. Sadler will set aside some time to work on the poster.
  - Website/Mapping:
    - Ms. Sadler stated that with the work to get done yet on the poster, the website will only have the one link, which is to the Courthouse. The mapping has several pinpoint sites.
  - Outreach Seminar:
    - Ms. Sadler handed out a program that she had put together for the seminar. Mr. Johnston made a motion to accept the program, seconded by Mr. Kinzinger. Motion carried.
    - Ms. Sadler also presented a press release she wrote. Motion was made by Dr. Paul to accept the press release and forward to the local radio stations and newspapers, seconded by Mr. Kinzinger. Motion carried.
    - E-mail will be sent with the time that we can get in to set up the room.

**Note: These minutes are a synopsis of information derived from the meeting.**

- Closing of Grant: Ms. Lucas informed us that in the conversations with Ms. O'Connor she reminded her that the end of the grant is July 31, 2013. There was much discussion on this matter on what can and cannot be billed to the grant. Ms. Sadler will work on this and let the Commissioners know if she needs information from them.
- **Old/New Business:**  
Ms. Hinton will be ready to give an overview of the CAMP Conference she attended at the August meeting.

**Next Meeting:**

The next meeting is scheduled for August 5, 2013 at 3:30 p.m.

**Adjournment:**

Motion to adjourn was made by Mr. Kinzinger, seconded by Ms. Hinton. Motion carried.

Meeting adjourned at 5:20 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

Approved 11/4/13