

**Kankakee County Historic Preservation Commission Meeting**  
**Summary of Minutes**  
**July 9, 2018**

**Members Present:** Mardene Hinton (chairman), John Adams, Michael Donahue, Shari Ebert, Jane Johnson, Terry Johnston, Steve DePasquale, and Ron Shank.

**Also Present:**  
Michelle Sadler

**Members Absent:**  
Patricia Wagner

**Quorum met.**

Ms. Hinton called the meeting to order at 4:00 p.m. in the second floor conference room of the Kankakee County Building.

**Public Comments:**  
None.

**Minutes:**

Minutes were approved for June 4, 2018. Motion to approve the minutes was made by Mr. Adams and seconded by Ms. Ebert.

**Staff Report:**

Ms. Sadler continues work on the Landmark plaque orders and the website.

**CLG Grant:**

- Intergovernmental agreement with the Village of Herscher is at a standstill. The Commissioners working with that Village will plan a community meeting for September. In Momence, Ms. Hinton has spoken to the Mayor and gave him a copy of the Preservation Plan and our Power Point. Ms. Johnson will speak to an alderwoman and Main Street Momence.

The next meeting will be August 6 at the Bradley House and Ken Itle will be present. He will bring a first draft of the completed survey of Pilot Township.

- Ms. Sadler announced that we received the grant for the CAMP training for commissioners. After a discussion, a committee was formed to organize the training. Chairperson is Ms. Johnson assisted by Ms. Ebert and Mr. DePasquale. The training will happen during 2019.

**Committee Reports:**

- Architectural Review: Pre-qualification work is ongoing with the Rosenbooms in Pilot Hill, the Wadleigh Farmstead and the Rodney Schwark farm. The Langlois' completed their Landmark Application for the Foerster House. A motion was made by Mr. DePasquale to move forward to

public hearing, seconded by Mr. Shank. Motion carried. The public hearing is scheduled for August 21, 2018 at 4 pm if confirmed to be a good date with the Langlois' and Ms. Sadler will handle the necessary notifications and arrangements.

- Education/Program: The Cemetery committee completed a list of county cemeteries and management practices and will host a seminar by Dawn Cobb from SHPO. This seminar is scheduled for July 12, 2018 at 5 pm at the Kankakee Public Library and will be geared toward cemetery board members and maintenance staff. All commissioners are asked to attend.

**Old Business:**

- Preserve America Program – in the works.
- Momence Heritage Day was June 9. The event was successful although it could have been better attended.
- Ms. Hinton researched whether we are required to have by-laws and found out that we may incorporate them into our ordinance the next time we make changes to it. Ms. Sadler will check into this further.
- The commissioners will review the KCHPC brochures next time.

**New Business:**

- Election of officers will be at the August meeting. Ms. Hinton that we needed a nominating committee after much discussion it was decided that we would not need this committee.

**Announcements:**

Mr. DePasquale gave a report on the Bourbonnais Log School. Mr. Shank also informed the Commission that there is a meeting Wednesday, July 11, 2018 at 10 am of the KC Museum Roundtable.

**Next Meeting:**

Monday, August 6, 2018 at 4 p.m. to be held at the Bradley House.

**Adjournment:**

Ms. Johnson made a motion to adjourn at 5:00 p.m. Ms. Ebert seconded the motion. Motion carried.

Respectfully submitted,  
Jane Johnson, Secretary