

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
August 5, 2013

Members Present:

John Adams	Dr. Jim Paul	Mardene Hinton	Terry Johnston
Jane Johnson	Daron Kinzinger		

Members Absent:

Andrew Purcell	Ashley Lucas	Patricia Wagner
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Quorum Present.

The meeting was called to order at 3:30 p.m. by Mr. Adams.

There was discussion on the July seminar and how successful the turnout was for being our first one. It was agreed that the power point presentation would be a good resource for the public.

Public Comments:

None

Historic Landmark:

Mr. Purcell reviewed the City of Kankakee's Ordinance and sent in his thoughts (see attached). After much discussion it was decided that maybe we should consult with Ms. O'Connor from the State on her thoughts if the Ordinance from the City is acceptable or not. Also let her know that the Commission's concern is the work that the City is asking us to do. Another thought was to meet with the City to go over what they would like to see happen and what the Commission sees happening.

Communication/Marketing:

- 2012 CLG Grant:
 - Budget: Ms. Sadler stated that she is working on updating the budget for the grant and finalizing paperwork that will be turned into the State for reimbursement. She will inform the members if more information is needed from them.

- CAMP Conference:
 - Ms. Hinton attended the CAMP Training back in June 2013. Ms. Hinton gave an overview of the conference day that she attended. The material that she received she gave to Ms. Sadler as one hard copy and a thumb drive for members to sign out and review and/or make their own copies. Some of the key issues were designation of landmark and knowing who can designate on a local level and at the national level. More outreach to the public and other governmental agencies is needed. As a Commission we need to learn the history of each township and conducting a township by township survey is also needed. Need to focus on one at a time. It is also a good idea to have a "To Do List" to help stay on track and that way everyone is on the same page and knows what needs to be done.

Note: These minutes are a synopsis of information derived from the meeting.

Old/New Business:

- Dr. Paul asked the status of the work on the website/mapping. Ms. Sadler stated that she will continue to supply Mr. Skimerhorn with detailed information as she writes it into the format that we are using and as she gets the information from the Members.
- Mr. Adams wanted to discuss the issue of the County Historic Landmark signs. He provided the members with examples of permanent stone markers that he had seen at the Iroquois County Fair. The 2'x3' stone markers cost approximately a couple of hundred dollars. Mr. Kinzinger also suggested getting costs for metal makers. He will provide examples to the members.
- Ms. Hinton suggested that members bring there "To Do List" to the next meeting for review. It was agreed to send the list to Ms. Sadler and she will compile into one master list.

Next Meeting:

The next meeting is scheduled for Tuesday, September 3, 2013 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Mr. Johnston, seconded by Dr. Paul. Motion carried.

Meeting adjourned at 4:45 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 2/3/14