

**Kankakee County Historic Preservation Commission Meeting**  
**Summary of Minutes**  
**August 29, 2016**

**Members Present:**

Mardene Hinton (chair), John Adams, Michael Donahue, Shari Ebert, Jane Johnson, Jim Paul, Ron Shank, and Patricia Wagner.

**Also Present:**

Michelle Sadler and Ken Itle

**Member Absent:**

Terry Johnston.

**Quorum Present.**

Ms. Hinton called the meeting to order at 4:00 pm in the second floor conference room of the Kankakee County Building.

**Public Comments:**

None.

**Minutes:**

Ms. Sadler stated that she had not yet completed the minutes of the April 4, June 6, and July 11 meetings. The minutes of the August 15, 2016 were corrected and approved. Mr. Adams made a motion to approve the minutes. Ms. Hebert seconded the motion. Motion carried.

**Staff Report:**

Ms. Sadler mentioned that in the Regional Planning Commission meeting of August 18, 2016, the RPC commended the Kankakee County Historic Preservation Commission on its progress. She said that Ms. Hinton assisted her in explaining the status of the KCHPC work. Ms. Sadler also stated that all KCHPC members are invited to the Downtown Kankakee Historic District presentation at the Kankakee Public Library on Wednesday August 31, 2016.

**Election of Officers:**

Ms. Hinton was nominated for chairperson by Mr. Shank and seconded by Ms. Johnson. No other nominations for chairperson were offered. Nominations were closed and the nomination motion for Ms. Hinton as chairperson carried. Mr. Adams was nominated for vice-chairperson by Dr. Paul and seconded by Ms. Hebert. No other nominations for vice-chairperson were offered. Nominations were closed and the nomination motion for Mr. Adams as vice-chairperson carried. Ms. Johnson and Mr. Shank were nominated for secretary. Mr. Shank declined the nomination. Ms. Ebert moved to close nominations and Mr. Adams seconded the motion. The nomination motion for Ms. Johnson as secretary carried.

**CLG Grant—Ken Itle**

Mr. Itle led a discussion of the draft copy of the CLG document. Mr. Adams, Dr. Paul, and Ms. Wagner submitted draft document corrections and suggestions to Mr. Itle and the commission for review. There ensued a lengthy discussion about the Goals/Priorities section of the draft.

**Committee Reports:**

All committee reports were tabled until the next meeting.

**Old Business:**

No old business was discussed.

**New Business:**

No new business was discussed.

**Next Meeting**

The next meeting will be on Monday September 26, 2016 at 4 pm.

**Adjournment:**

Mr. Johnston made a motion to adjourn at 5:57 pm. Ms. Wagner seconded the motion. Motion carried.

Respectfully submitted,

Dr. Jim Paul, Secretary