

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
September 3, 2013

Members Present:

John Adams	Dr. Jim Paul	Mardene Hinton	Terry Johnston
Jane Johnson	Patricia Wagner		

Members Absent:

Andrew Purcell	Ashley Lucas	Daron Kinzinger
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Quorum Present.

The meeting was called to order at 3:30 p.m. by Mr. Adams.

Public Comments:

- John Howard, County Board Member and from Pembroke Township introduced himself and was present to listen and understand how the Commission works.
- Mike Bossert, County Board Chairman introduced himself and provided the Commission with a update on the Courthouse remodeling projects and explained that a referendum for an upcoming November 2014 general election. Grant money will used to remodel bathrooms on the first floor, upgrade elevator and parking lot around courthouse. These are key issued for the ADA compliance. Also talking about restoring the revolving door on the north side. Remodeling the basement for jury assembly area and ramp in back for prisoners only with a holding area. New temporary ramp on north side of Courthouse. May need the Commission help with education of the public when the planning process starts.

Historic Landmark:

- City of Kankakee Intergovernmental Agreement:
 - There was more discussion on the Ordinance from the City of Kankakee. Ms. Sadler informed the Members that Ms. O'Connor has the same concerns as Mr. Purcell. Ms. O'Connor also stated that agreements are usually site specific and sent examples of intergovernmental agreements. A motion was made by Mr. Johnston and seconded by Ms. Hinton to send the City of Kankakee's Ordinance to the State's Attorney's Office for review and opinion. Motion carried.

Communication/Marketing:

- 2012 CLG Grant:
 - Ms. Sadler informed the Members that she has sent in the final paperwork however she didn't realize a narrative is also needed. She will be writing the narrative and getting it in to the State as soon as possible.
- 2014 CLG Grant:
 - There was discussion on the 2014 grant and what the Commission should apply for. There was consensus that the survey should be top priority and needs to be done one township at a time. There was discussion on doing a documentary video of each township and possibly using Tom Desch. There was also talk of an advisory committee of approximately 5 or 6 people to help with the research of the township and/or sites. The video

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would be a good education resource for the public and could possibly be used in the schools to get the students more involved in the history of the County. If we use Mr. Desch he would probably do most of the leg work themselves. Ms. Wagner will contact Mr. Desch about meeting with the Commission. If he can meet sooner than our next regular meeting we will hold a special meeting.

- Historic Landmark Signs:
 - Samples of different styles of signs were handed out. There was much discussion on this matter and it was agreed upon on a metal plaque style with the logo. Dr Paul will go to Friendly Signs and get prices on different materials for the signs.
- HP Commission – To Do List:
 - Ms. Sadler compiled a master list from information received by Ms. Hinton and Dr. Paul. They each explained the items they placed on the list. The Members supported Dr. Paul’s idea of a highway sign on Interstate 57 entering Kankakee County and Iroquois County “Entering the French-Canadian Heritage Corridor”. Dr. Paul will contact IDOT to see what steps need to be taken to place the highway signs.

Old/New Business:

- Dr. Paul agreed to draft of summary of the activities of the Commission from 2013 to submit with a budget request to the County Board. Ms. Sadler informed the Members that the Commission’s budget is covered by the Planning Department and would have to be approved by Mr. Van Mill.
- Ms. Johnston talked about a brochure she received on Green Aspect on Historic Preservation.
- Mr. Adams has asked Mary Kay O’Brien if she knew any attorney’s that would be interested in serving on the Commission to fill Mr. Purcell position.
- Mr. Howard asked the Commission about get some sites in the Pembroke Township area landmarked and what he would need to do. The process was explained to him. Mr. Johnston will work with Mr. Howard and help him get some pictures of the sites.

Next Meeting:

The next meeting is scheduled for Monday, October 7, 2013 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Dr. Paul, seconded by Ms. Wagner. Motion carried.

Meeting adjourned at 4:50 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 2/3/14

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