

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
September 4, 2012

Members Present:

Dr. Jim Paul John Adams Daron Kinzinger
Jane Johnson Terry Johnston

Members Absent:

Elisabeth Dunbar Ashley Lucas Patricia Wagner Andrew Purcell

Quorum Present.

A motion was made by Mr. Johnston for Mr. Adams to Chair the meeting, seconded by Dr. Paul. Motion carried.

The meeting was called to order at 3:40 p.m. by Mr. Adams.

Approval of Minutes:

Mr. Johnston made a motion to approve the minutes from April 4, 2012, June 14, 2012 and July 9, 2012, seconded by Ms. Johnson. Motion carried.

Public Comments:

None

Election of Officer:

Mr. Johnston made a motion to nominate Mr. Adams as Chairman, Dr. Paul made a motion to nominate Mr. Johnston as Vice-Chairman, and Mr. Johnston made a motion to nominate Dr. Paul as Secretary. Mr. Johnston made a motion to close nominations, seconded by Dr. Paul. Motion carried. Mr. Johnston made motion to elect Mr. Adams as Chairman, Mr. Johnston as Vice-Chairman, and Dr. Paul as Secretary, seconded by Dr. Paul. Motion carried.

Historic Landmark:

- No prequalification or nominations at this time.

Communication/Marketing:

- CLG Grant:
 - Revised Project Timeline:
 - The attached timeline was handed out. It was approved by Ms. O'Connor at the State. The tentative date of the seminar is April 11, 2013.
 - Potential Historic Preservation Brochures:
 - The attached brochure was handed out for review and thought from the Commission. There was discussion on the brochure. It was decided to go with the attached brochure but to continue to working on it with content, color, and picture. Ms. Sadler will

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work on changes discussed and bring back to the next meeting.
This brochure will be a tri-fold brochure.

- Mr. Johnston to check with Larry Williams at Kankakee Visitors & Convention Bureau to see what they may have for brochures on historic site.
 - The seconded brochure will be a poster style with 20 to 25 sties. There was discussion on what site the Commission would like to see on the brochure. It would be nice to see at least one site from each of the 17 townships if possible. Any site would need to have a picture associated with it and a brief description. Here are some of the site discussed: Bennett Curtis House and bank building being used as town hall in Grant Park, 3 bank buildings and drug store building in Momence, state hospital and historic museum in Manteno, Letourneau Home in Bourbonnais, County Courthouse, Wright House, Kankakee Depot, The Stone Barn, state hospital, City Hall, Small House in Kankakee, State Bank of Herscher, Irwin Rectory, limestone fence on Route 113, etc. There is also a list handed out by Dr. Paul for Bourbonnais.
- Website/Mapping: The sites for the mapping will also coordinate with the list of sites on the brochure and then some. The mapping will have a link to our web-site with pictures and a detailed description of the site.
- City of Kankakee Historic Preservation Commission: No update at this time.
 - Historic Preservation By-laws: The sample by-laws were handed out for the Commission members to work on and then the group will come up with one to forward on to the County Board.

Old/New Business:

- Mr. Adams informed the Commission that Dennis Marek may be interested in serving on the Commission. Mr. Marek will let Mr. Adams know ASAP.

Next Meeting:

The next meeting is scheduled for October 1, 2012 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Mr. Johnston, seconded by Mr. Kinzinger. Motion carried.
Meeting adjourned at 4:50 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 11/5/12

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