

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
September 19, 2011

**Members Present:**

Terry Johnston	Andrew Purcell	Dr. Jim Paul
Ashley Lucas	Daron Kinzinger	John Adams

**Members Absent:**

Patricia Wagner	Elisabeth Dunbar
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**Quorum Present.**

The meeting was called to order at 3:35 p.m. by Mr. Adams.

In the absent of the Chairman and Vice-Chairman, Dr. Paul made a nomination to elect Mr. Adams as Chairman Pro-temp. Motion was made by Mr. Johnston and seconded by Dr. Paul to close nominations. Motion carried to elect Mr. Adams as Chairman Pro-temp.

**Public Comments:**

None

Catherine O'Connor, Manager, Local Government Services Illinois Historic Preservation Agency gave a presentation for CLG Orientation for the Commission members. Ms. O'Connor went over annual reporting, new members to the Commission, intergovernmental agreements, incentives for nominated sites, and grant opportunities for nominated sites and the Commission.

Ms. O'Connor as offered her assistance on meeting with the City of Kankakee to help with either an intergovernmental agreement between the City and the County or with helping them become a CLG. Another municipality that would be good to work with is the City of Momence maybe through their Momence Main Street Agency. For educational purposes getting on the agenda of a Mayor's meeting would be good.

Meeting was turned over to Mr. Purcell, Vice-Chairman.

**Approval of Minutes August 1, 2011**

A motion was made by Mr. Johnston to approve the minutes from August 1, 2011, seconded by Mr. Adams. Motion carried.

**Resignation of Mardene Hinton:**

Ms. Hinton's resignation letter was read into the record. Mr. Adams made a motion to accept the resignation with regrets, seconded by Mr. Kinzinger. Motion carried.

Election to Secretary was tabled until the Commission has full membership.

**Communication/Marketing:**

- Intergovernmental Agreement with the Village of Bourbonnais
  - There was discussion on the agreement and a few changes were made. Dr. Paul will review changes and get it to Mayor Schore at the Village of Bourbonnais.

**Note: These minutes are a synopsis of information derived from the meeting.**

- CLG Grants
  - The October 3<sup>rd</sup> meeting will be dedicated to working on the grant application.
  - Come prepared with ideas for discussion.

**Old Business:**

- None

**New Business:**

- A follow up idea for Ms. O'Connor to may have a reporter from the Daily Journal to interview her regarding our program.

**Next Meeting:**

The next meeting is scheduled for October 3, 2011 at 3:30 p.m.

**Adjournment:**

Motion to adjourn was made by Mr. Johnston, seconded by Dr. Paul. Meeting adjourned at 5:00 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

Approved 2/6/12

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