

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
October 1, 2012

Members Present:

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| Dr. Jim Paul | John Adams | Daron Kinzinger |
| Jane Johnson | Ashley Lucas | Patricia Wagner |

Members Absent:

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| Elisabeth Dunbar | Terry Johnston | Andrew Purcell |
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Quorum Present.

The meeting was called to order at 3:35 p.m. by Mr. Adams.

Approval of Minutes:

No Minutes

Public Comments:

None

Mr. Adams asked the secretary, Dr. Paul, if he would take notes for a meeting report/summary of the meeting to send to Commission members, so that any member not in attendance will have the information sooner than the minutes, which will still be done by Ms. Sadler.

Historic Landmark:

- Four prequalification forms were received by Connie Licon on behalf of the Kankakee County Historical Society. They are all within the City of Kankakee cooperate limits. The prequalification are for The French Heritage Museum at the Stone Barn; Dr. Abram Small Memorial Home; Kankakee County Museum; and Taylor School House. Since Mr. Johnston is on the City's Historic Commission and has worked with the Mayor on other issues, the Commission decided to have Mr. Johnston approach the Mayor about an intergovernmental agreement for these properties. There was discussion on possibly having the 3 properties that are at the same address nominated as a historic district instead of individual. This discussion will continue once an intergovernmental agreement is approved. A motion was made by Dr. Paul to approve all four of the prequalification, Ms. Johnson seconded. Motion carried. Dr. Paul will contact Ms. Licon and inform her of the preceding and what will come next.

Communication/Marketing:

- 2012 CLG Grant:
 - Historic Preservation Brochures:
 - There was more discussion on the tri-fold brochure that was done. There were a few more changes to be made. Ms. Sadler will get a copy to Adcraft for them to review and get their thoughts on font, color, and overall design.

Note: These minutes are a synopsis of information derived from the meeting.

- The second brochure was discussed which is a poster style with 20 to 25 sites with a few suggestions. Dr. Paul asked the rest of the Commission members for permission to get any sites and description that have been submitted to Ms. Sadler from her. The Commission all gave permission. Dr. Paul will take this information and complete the spreadsheet data for the mapping of the County's historic sites that will be used on the brochure and the web-site mapping system.
 - Website/Mapping:
 - A one paragraph overview of the Letourneau Home/Museum with a photograph was handed out to the Commission. This is an example of the format we would like to have for each site that will be on the link from Mango map pin point balloon.
- City of Kankakee Historic Preservation Commission: No update at this time.
- Historic Preservation By-laws: Mr. Adams provided the by-laws for review. There was some discussion and a few minor changes. The by-laws will be presented at the November meeting with changes and a possible vote.
- 2013 CLG: There was discussion on what to apply for with the new 2013 CLG Grant. The discussion was regarding historic markers and updating the 1977 survey. After much discussion it was decided to pursue the grant for the updating of the survey only. With a quick turnaround time a special meeting to only work on the 2013 grant was called for October 15, 2012 at 3:30 p.m. Ms. Sadler has already taken this matter to PZA and was approved to apply and County's budget not to exceed \$4,000.

Old/New Business:

- Dr. Paul let the Commission members know that the Letourneau Home celebration had a nice turn out on September 23, 2012, which commemorated the County's designation of the Letourneau Home as a Historic Landmark. The event was featured on the front page of The Herald.

Next Meeting:

The next regular meeting is scheduled for November 5, 2012 at 3:30 p.m.

Adjournment:

Motion to adjourn was made by Ms. Wagner, seconded by Ms. Lucas. Motion carried. Meeting adjourned at 4:52 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.

Approved 12/3/12

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