

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
October 1, 2018

Members Present: John Adams (Vice Chairman), Shari Ebert, Mardene Hinton, Jane Johnson, Terry Johnston, and Ron Shank.

Also Present:
Michelle Sadler

Members Absent:
Michael Donahue, Steve DePasquale, and Patricia Wagner

Quorum met.

Mr. Adams called the meeting to order at 4:00 p.m. in the second floor conference room of the Kankakee County Building.

Public Comments:

None.

Minutes:

Minutes were approved for September 10, 2018. Motion to approve the minutes of September 10, 2018 with corrections was made by Ms. Hinton and seconded by Mr. Shank. Motion Carried. Ms. Hinton also moved to approve the minutes from the special meeting held September 17, 2018. The motion was seconded by Mr. Shank. Motion Carried

Staff Report:

Ms. Sadler stated that work on the website is almost completely updated, just needs to post remaining Newsletters.

Communication Policy for Commission Members:

All Commissioners need to funnel all work, information and questions through Chairman Pat Wagner so we have a more unified approach to our work.

CLG Grant:

- Pilot Township Survey is complete and the final draft has been sent to the IHPA office. The consultant's bill for services has been sent to Ms. Sadler.

- CAMP Training for commissioners (Ms. Johnson, Ms. Ebert and Mr. DePasquale) is in the planning stages for May 2019.
- New Survey: The commission is considering Momence Township for the next survey. Waiting to hear from Mr. Itle opinion on including the City of Momence in the survey.
- Ms. Johnson is still obtaining some bids for pricing for our new brochure.

Committee Reports:

- Architectural Review:
 - Foerster House waiting on a date for the City of Kankakee Council Meeting
 - Paddock House almost completed the nomination form, just a few items to finish up.
 - Wadleigh Farmstead is on hold waiting to hear from the owner.
 - The John Bennett House—8175 Route 17 in Grant Park needs owners consent form.
 - Pre-qualification work is ongoing with the Rosenbooms in Pilot Hill and the Rodney Schwark farm.
- Education/Program:
 - The power point presentation was hand-out at PZA and will be discussed at a future meeting with PZA.
 - Ms. Hinton photo-documented the cemetery workshop on September 29th and showed us many good photos. The workshop was very successful on many levels.
 - Ms. Wagner presented the Landmark plaque at a Board Meeting at Perry Farm.

Old Business:

- Preserve America Program – in the works. We are waiting to hear from them.
- Ms. Sadler is working on a new Rules of Procedure document for the commission.
- Village of Herscher meeting is on hold
- Ms. Sadler received the signed ordinance for the Intergovernmental Agreement with Momence.

New Business:

- Meeting with Planning Dept. to show Power Point has not happened yet.

- Open Meetings Act rules were discussed as they pertain to our committee work.
- We are in need of a replacement for a lawyer to be on the Commission. There was discussion on a few possible candidates.
- Ms. Ebert stated that there is some interest in Landmarking the old Village Hall in Aroma Park. The Commission will need to start work on an intergovernmental agreement with the Village of Aroma Park.

Announcements:

Ms. Johnson told of her visit to a ZBA meeting of September 17, 2018 where the agenda item was the solar farm outside Momence.

Next Meeting:

Monday, November 5, 2018 at 4 p.m.

Adjournment:

Mr. Johnston made a motion to adjourn at 5:00 p.m. Ms. Hinton seconded the motion.
Motion carried.

Respectfully submitted,
Jane Johnson, Secretary