

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
October 6, 2008

Members Present:

Mardene Hinton	Terry Johnston	John Adams	Elisabeth Dunbar
Daron Kinzinger	Patricia Wagner	Andrew Purcell	Dr. Jim Paul

Members Absent:

Ashley Lucas

Quorum Present.

In Attendance:

Mike Martin

The meeting was called to order at 3:30 p.m. by Ms. Dunbar.

No public comment.

Approval of Minutes:

Motion was made by Ms. Hinton to approve the August 4, 2008 minutes seconded by Mr. Purcell. Motion carried.

Ms. Dunbar stated that the Regional Planning Commission Annual Dinner was nice and that the Historic Preservation Members were recognized and their work.

Work Program:

- A. Ordinance: The Historic Preservation Ordinance is being reviewed by the State's Attorney's Office, possibly going to County Board on October 14, 2008.
- B. CLG Status: CLG Items #9 was handed out: Historic Resources Survey Program, Historic Landmark Prequalification Form and Historic Landmark Nomination Form. Ms. Dunbar explained the forms that were handed out and there was some discussion. Item #9 is the last piece for the final packet. At the next meeting a completed CLG Packet will be handed out for review and once the Ordinance is approved it can then be submitted.
- C. County Survey: Ms. Dunbar has everything in an excel format. The members were asked to pick a township or two, review the sites and verify information from 1977 survey, and gather any other information they can on the sites. Ms. Hinton suggested that there be a form that all members follow, so that everyone is consistent with reviewing the sites. There was some discussion on the form that should be used. It was decided that the prequalification form would be a good starting point. Everyone would at least get the same information and if more information was available it could be added. Ms. Dunbar asked if the Members thought that we should focus on verifying properties in village/city limits or just work on the unincorporated areas. Mr. Purcell suggested that we give the prequalification form to the communities and ask them to help with filling out the form for us to be included in the new survey. Each member picked a township or two. There is no set turn-around time on the verification. If you take photos, please forward them to the Planning Department to be added into the completed survey or put them on a disc to bring in to be downloaded. After the survey is done, the Commission can start to work on nominating County sites for Historical status.

- D. 2009 Budget: At the September 2, 2008 meeting a budget for fiscal year 2009 of \$1,000 was approved by Commission Members. This information was forwarded on to Mr. Van Mill. Mr. Martin informed the Members that Mr. Van Mill asked if there was anything needed by the Commission they should try to purchase it in the current fiscal year. At this time there is not a need to make a purchase.
- E. Intergovernmental Agreement: There was discussion on this issue. Mr. Purcell is going to draft a basic intergovernmental agreement.

Old Business:

- A. We have not received any more responses from the HP Societies and Townships letters that were sent out some time ago. Bradley's response is ready, needs to be picked up. The responses that have been received are included in the survey.
- B. Mr. Johnston is still working on setting up the joint meeting with the City of Kankakee Historic Preservation Commission and this Commission.
- C. Letter was received from the Kankakee Valley Genealogical Society with concern regarding cemeteries, farm buildings, and corn cribs. If we need more information we can contact them.

New Business:

- Ms. Dunbar informed the Members that Mary Ellen Smith from the Life Department at the Daily Journal does a piece entitled, "At Home with The Journal". Ms. Smith would like the Historic Preservation Commission to recommend a home to highlight in the piece. The Daily Journal would give recognition to the Commission. They would like to do this on a regular basis.

It was suggested that once the Ordinance is approved, a press release about the Commission could be sent to the Journal to inform them of our procedures and forms.

- Ms. Wagner stated that she was asked if the Commission would help to get a sign put up as you enter Irwin that would recognize Archie Ward. The issue was brought before the County Highway and the County Board and was denied. There was some discussion on this issue. It was suggested that the Commission send a letter stating that while we support their efforts our purpose is in historic preservation of land and/or structures. Ms. Dunbar will draft a letter and possibly discuss this further at a later meeting.

Next Meeting:

The next meeting will be November 3, 2008 at 3:30 p.m.

Adjournment:

Mr. Johnston made a motion to adjourn Ms. Wagner seconded. Motion Carried.

Meeting adjourned at 4:44 p.m.

Prepared by:

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