

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
November 1, 2010

**Members Present:**

Terry Johnston	Mardene Hinton	John Adams
Dr. Jim Paul	Daron Kinzinger	Ashley Lucas

**Members Absent:**

Patricia Wagner	Elisabeth Dunbar	Andrew Purcell
-----------------	------------------	----------------

**Quorum Present.**

The meeting was called to order at 3:38 p.m. by Ms. Hinton.

No public comment.

**Approval of Minutes – August 2, 2010, September 13, 2010, and October 4, 2010**

Motion was made by Mr. Johnston to approve the August 2, 2010, September 13, 2010, and the October 4, 2010 minutes. Dr. Paul seconded the motion. Motion carried.

**Historic Landmark Nomination:**

- Letourneau Home in Bourbonnais – Prequalification
  - Dr. Paul and Mr. Kinzinger will present the nomination of the Letourneau Home at the January meeting.
- Ms. Hinton asked if anyone has been working on other nominations.
  - There was discussion regarding Ms. Dunbar home.
  - Ms. Hinton is looking into the Small's Farm off of Route 113. They may be interested, but would like more information on landmark status. Further discussion ensued.

**Communication/Marketing:**

- City of Kankakee Historic Preservation Commission
  - Mr. Johnston informed the Commission that the next meeting of the City of Kankakee Historic Preservation Commission is the third Tuesday of December.
- Applying for CLG Grants
  - Dr. Paul stated that we should be applying for money for our brochure.
  - Can properties owners apply through us for the grants?
  - Mr. Kinzinger asked if they are matching grants.
  - Dr. Paul will be talking to Ms. O'Connor and will ask our questions regarding applying for grants.

**Note: These minutes are a synopsis of information derived from the meeting.**

- Wright in Kankakee:
  - Ms. Hinton stated that they are still getting out of town people visiting the home.
  - The gift shop is doing very well.
  - The membership is \$250, if a member donates more than the membership fee the difference goes into an endowment fund.
- Article in The Commissioner
  - Dr. Paul sent the article to Ms. O'Connor and she would like more pictures of different landmark properties in the County. Dr. Paul is working with Ms. Hinton on getting them together and some possible other sites.
- Education Committee:
  - There was discussion on the website. The Planning Department's site is easier than it has been in the past. The Commission can also have a URL to make it easier for people to find the site. A motion was made by Mr. Johnston to have the Commission's URL as k3countyhistoricpreservation.com if available. Mr. Adams seconded the motion. Motion carried.
  - There was a brief discussion on the Google Map. Need to check with Ms. Dunbar with the one she had started is separate from her personal account. The map would allow us to make the historic site with information and pictures. They would also be able to link back and forth between the Google Map and the website. Dr. Paul made a motion to move forward with the Google Map. Mr. Kinzinger seconded the motion. Motion carried.
  - The Commission's web page is a single page at this time. It can be worked into multiple pages. Moving items to be grouped together instead of having to scroll through the main page. The frequently ask questions need to be review to see if there are any updates to it, this will be placed on the next agenda. There is also a news brief and hot topic section on the Planning Department's main page that we can use to place upcoming events, press releases, articles, etc. The items to be placed in the news brief or hot topic can be sent to Ms. Sadler.
  - The Commission should think about a logo that could be placed on letterhead, plaques, certificates, business cards, etc. The logo should be something that would be versatile for different uses. There was discussion on a possible contest or others artist that could work on a logo. It was decided to let Mr. Johnston work on one for the Commission first and he would try to bring something back to the Commission at the January meeting.

**Old Business:**

**Note: These minutes are a synopsis of information derived from the meeting.**

- None

**New Business:**

- Dr. Paul asked for clarification on National Registration and National Landmark: National Registration is State and Local, National Landmark is Federal only.
- Dr. Paul and Mr. Kinzinger sit on the Perry Farm Living History Advisory Committee and we thought it would be a good idea for the Durham Perry Farm to have County Landmark Historic Status. Hollis Clark the Director at Perry Farm took the idea to the Board and they rejected that. The Board stated that why would they want another organization to restrict what they can and can't do at Perry Farm. The Board has questions: What are the advantages to having County Status? Do you have to go through State and/or County for approval for a building permit? They would like to have a meeting with a few of their Board members and few of members of the Commission. The main focus of Perry Farm is on recreation. Trying to get them to see the tourism angle and that there are possibly grant available. From what is understood of landmark status, the property owner can do anything to the interior, however the exterior needs State and/or County approval. Dr. Paul will talk to Mr. Clark about exactly what their concerns would be. Since Dr. Paul will be talk to Ms. O'Connor ask some questions of her on this issue also. We can set the meeting after we know what we need to address.
- The Commission really needs to get the brochure, so when these issues arise, we can give them the brochure to help explain the advantages of landmark status.

**Next Meeting:**

The next meeting is scheduled for December 6, 2010 at 3:30 p.m.

**Adjournment:**

Mr. Johnston made a motion to adjourn, seconded by Mr. Adams. Motion carried.

Meeting adjourned at 4:35 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

Approved 01/03/11

**Note: These minutes are a synopsis of information derived from the meeting.**