

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
November 3, 2008

Members Present:

Mardene Hinton	John Adams	Elisabeth Dunbar
Dr. Jim Paul	Ashley Lucas	

Members Absent:

Andrew Purcell	Terry Johnston	Daron Kinzinger
Patricia Wagner		

Quorum Present.

In Attendance:

Mike Martin

The meeting was called to order at 3:40 p.m. by Ms. Dunbar.

No public comment.

Approval of Minutes:

Motion was made by Ms. Hinton to approve the September 2, 2008 and October 6, 2008 minutes seconded by Mr. Adams. Motion carried.

Work Program:

- A. Ordinance: The Historic Preservation Ordinance is being reviewed by the State's Attorney's Office, possibly going to County Board on November 11, 2008.
- B. CLG Status: The CLG Packet was approved in pieces as they were completed. A complete CLG Packet was handed out. There was some discussion and a few grammatical errors were found and will be corrected. A motion to approve the CLG Packet with the changes was made by Mr. Adams, seconded by Ms. Hinton. Motion Carried. Once the Ordinance is passed at County Board the CLG will be submitted to the State for approval.
- C. County Survey: This is an ongoing project by the Members. As Members are working on the sites, they should be verifying property, street address, property identification number, description, and anything that is felt to be significant. If possible, try and get pictures of the building, site, etc. All information should be sent to Ms. Dunbar to update the master copy and pictures should be sent to Ms. Sadler for storage by Township. After the survey is done, the Commission can start to work on nominating County sites for Historical status. Think about whether we want to include cemeteries in the survey.
- D. 2009 Budget: The budget suggestion was submitted to Mr. Van Mill and will be part of the Planning Department budget.
- E. Intergovernmental Agreement: In the absences of Mr. Purcell we will discuss at the next meeting.

Old Business:

- A. Thank you letters were sent to the HP Societies and/or Townships that responded. Bradley's response has been picked up by Mr. Kinzinger.
- B. No meeting has been scheduled to date. We will keep working to establish an open relationship with the City of Kankakee Historic Preservation Commission.
- C. Please, keep in mind about any suggestion on homes to be featured in the Daily Journal for their piece "At Home with the Journal". Also these homes do not just have to be within a city limits it can be in the County.

New Business:

- Dr. Paul asked about a time table for the survey, maybe that way we have a goal each month. After some discussion it was decided to try and have 5 properties done each month. There was also discussion on saving the pictures by address and the property should be named for the significant.
- Ms. Hinton received a phone call concerning the telephone/firestone buildings on Indiana in Kankakee being torn down for a METRO turn around. No one had any information about that, but the Planning Department will ask about it and get back to the Commission.

Next Meeting:

The next meeting will be December 1, 2008 at 3:30 p.m.

Adjournment:

Ms. Hinton made a motion to adjourn, Dr. Paul seconded. Motion Carried.

Meeting adjourned at 4:30 p.m.

Prepared by:

Michelle Sadler, Office Manager
Kankakee County Planning Dept.