

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
November 5, 2018

Members Present: Patricia Wagner (Chairman), John Adams, Shari Ebert, Mardene Hinton, Jane Johnson, Terry Johnston, and Ron Shank.

Also Present:
Michelle Sadler

Members Absent:
Michael Donahue and Steve DePasquale

Quorum met.

Ms. Wagner called the meeting to order at 4:00 p.m. in the second floor conference room of the Kankakee County Building.

Public Comments:

None.

Minutes:

Minutes were approved for October 1, 2018. Motion to approve the minutes was made by Mr. Johnston and seconded by Ms. Hinton. Motion carried.

Staff Report:

Ms. Sadler stated that update on the website is almost complete, just need to update the minutes that were recently approved and the newsletters that are missing. The landmark status for the Foerster House is on the agenda for the Kankakee City Council meeting tonight. The intergovernmental agreement with Momence has been approved by the PZA and goes before the County Board Tuesday, November 13.

CLG Grant:

- Pilot Township Survey is complete and Ms. Sadler is working on the final report to be sent to Amy Hathaway at the IHPA office. Before the report can be sent in the Commission needs to decide on copies needed for distribution as that is part of the grant reporting for the Community Foundation Grant monies that was received to offset the matching funds.
- CAMP Training for commissioners is being planned for May 11, 2019. Ms. Johnson has had a phone conversation with Stephanie Paul from the NAPC and Ms. Ebert is securing the venue for the training.
- New Survey: The commission is considering Momence Township for the next survey and Ms. Hinton has reached out to consultant Ken Itle for his opinion on whether to include part of the City of Momence in this survey. He is out of the office and will get back to her when he is back in the office.

- Brochure: Ms. Johnson is still obtaining some bids for pricing for the new brochure.

Committee Reports:

- Architectural Review: Pre-qualification work is ongoing with the Rosenbooms in Pilot Hill and the Rodney Schwark farm. The Wadleigh Farmstead is working on the Landmark Nomination form. The John Bennett House at 8175 Route 17 in Grant Park needs owners consent form. A house in Momence, the Longpre House may be coming up for pre-qualification. The commission will not be pushing forward with more nominations until our final budget is approved in December.
- Education/Program: The cemetery workshop held September 29th was very successful on many levels. Ms. Hinton received additional information on cleaning historic markers and distributed it to the commissioners. Ms. Wagner asked Ms. Johnson if the Education Committee could take over the cemetery education program in the future and Ms. Johnson replied that they could, and she would contact Ms. Hinton for all the lists of interested parties.

Old Business:

- Preserve America Program: Still waiting to hear from them.
- Ms. Sadler distributed a new Rules of Procedure document for the Commission. It will be discussed at the next meeting.
- Power Point has been sent to PZA but more contact will be made after the election to show it or answer questions after the first of the year.
- Open Meetings Act rules were discussed as they pertain to our committee work.
- The Commission is seeking a replacement for the attorney as a Commission member. Ms. Hinton has contacted one possible candidate and is waiting to hear back.

New Business:

- The commission is considering working on an intergovernmental agreement with Aroma Park but will put it on hold until the next fiscal year.
- Ms. Johnson and Ms. Hinton both attended an economic development seminar focused on downtown Kankakee. Ms. Johnson will forward a copy of the power point to Ms. Wagner for distribution to the commission, and she will also contact IHPA for hard copies of brochures that could be available in the office regarding the Federal Historic Tax Credits.

Announcements:

- Mr. Shank announced that Herscher will host a history program November 11, 2018 from 1 to 3 at the Village Hall about Illinois before Statehood.

- Ms. Johnson offered free passes to Greenbuild in Chicago November 14-15, 2018 through Restoration Works in Bradley.
- Ms. Johnson will also be attending some “green” real estate continuing education classes.
- Ms. Hinton showed the Commission an article about Lindsey Parkhurst which stated that she has a pet project of tackling ADA compliance at the County Courthouse.

Next Meeting:

Monday, December 3, 2018 at 4 p.m.

Adjournment:

Ms. Hinton made a motion to adjourn at 5:16 p.m. Mr. Shank seconded the motion. Motion carried.

Respectfully submitted,
Jane Johnson, Secretary