

**Members Present**

Mr. Stauffenberg, Mr. Bertrand, Ms. Hertzberger, Mr. Hess, Mr. James, Mr. Marcotte, Mr. Martin, Mr. Tripp, Mr. Whitten, and Mr. Washington

**Members Absent**

Mr. Olthoff, and Mr. Scholl

**In Attendance**

Mr. McLaren, Mr. Bossert, Donna Shehane, Delbert Skimerhorn, Mike Lammey, Leigh Marcotte, Andy Pristach, Sarah Billadeau, and James Brooks

**1. Call to Order and Roll Call**

The meeting was called to order by the Vice-Chairman, Mr. Stauffenberg, at 9:00 a.m. Quorum Present.

**2. Public Comment**

None

**3. Approval of Minutes- October 11, 2006 and October 24, 2006**

A motion to approve the minutes of October 11, 2006 and October 24, 2006 was made by Mr. Tripp and seconded by Mr. Marcotte. Motion carried.

**4. Zoning**

• **ZBA Case #06-13**

Mr. Skimerhorn stated this case is a request for rezoning from A-1 Agriculture to R-1 Residential along with four variances on a parcel situated in the Village of Altorf. The parcel is 52.5 feet wide by 329.73 feet deep and consists of parts of lots 1 and 5, block two as well as the southern half of Third Street. The petitioner wishes to rehabilitate the two homes presently on the property and then divide the property into two lots. To accomplish this, the property requires four variances. The variances are for lot width, the parcel is 67.5 feet less than the Ordinance allows, lot area, once divided the parcels will be 17,400 square feet each which is 12,600 square feet less than the Ordinance allows, front yard setback, the home on 4370 W Road is 11 feet closer to the right-of-way than the ordinance allows, and side yard setback, the home on 4300 W Road is 1.45 feet closer to the side property line than the ordinance allows. A public hearing was held on this matter on October 23, 2006. The Zoning Board of Appeals voted 7 ayes to 0 nays to approve both the rezoning and the variances.

A motion to approve ZBA Case 06-13 was made by Mr. Tripp and seconded by Mr. Marcotte. Motion carried.

**5. Subdivision**

• **Vacation of Part of Plat for the Village of Altorf**

Ms. Skimerhorn stated that this case is related to ZBA Case 06-13. Apparently, the two houses are on part of Third Street, which was never vacated in the Village of Altorf. This is to vacate the right-of-way at Third Street and part of an alley between

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Mill Street and Jocks Street. The application and attached plat of vacation were sent out for review by the appropriate agencies and no comments were received. Currently, there are the two homes on the property. It is unclear how the homes were built and how the property was sold prior to vacation. The petitioner did do an extensive search for a previous vacation and they could not find one.

A motion to approve the Vacation of Part of Plat for the Village of Altorf was made by Mr. Martin and seconded by Mr. Washington. Motion carried.

- **Street Name Change in River Bend West Second Addition**

Mr. Skimerhorn stated that it has been recently brought to the Planning Department's attention that Foxwood Drive in River Bend Second Addition duplicates a street name in Foxborough Oaks Subdivision in the same township. The developer of River Bend is requesting to change the street name from Foxwood Drive to Stonefence Drive.

A motion to approve the street name change was made by Mr. Washington and seconded by Mr. Whitten. Motion carried.

- **Fairway Oaks-Variance for improvements to Barnard Road**

Mr. Skimerhorn stated that recently Fairway Oaks Preliminary Plat and Variances were approved by the County Board and this committee. It has come to the Planning Department's attention that the developer would also like to request a variance from the section of the Ordinance requiring them to improve Barnard Road to the minimum County standards from the beginning of the subdivision to County Highway 9.

Mr. Skimerhorn stated that Diverstach Road which is across the street has already received the same variance.

A motion to approve the variance was made by Mr. Tripp and seconded by Mr. Whitten. Motion carried.

## 6. Solid Waste

- **America Recycles Day**

Ms. Shehane stated that she wanted to remind everyone that today is America's Recycle's Day. She stated that hundred's of children are gathering used shoes to be converted to much needed resources for other people. She has received some reports already from the schools that their drums are overflowing. Children always respond really well to recycling and reuse projects. She stated that the school with the highest amount of shoes collected will receive a nice price.

## 7. Planning

None

## 8. Transportation

- **Asset Transfer- Bus to METRO**

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Mr. Lamme handed out a resolution that has been prepared by the State's Attorney's Office. Kankakee County has a joint title with the Illinois Department of Transportation and we are trying to give a bus to METRO. The bus is a 30 passenger bus and does not suit the needs for the rural transit program in Kankakee County, run by SHOWBUS. The bus has not been used in revenue service for in excess of two years. The rural transit service picks up passengers on such a wide geographic area that the size of the bus does not give us any advantage. In fact, the bus cannot be run in Pembroke Township at all, due to the condition of the roadways, and the weight and width of the bus.

A motion to approve the asset transfer was made by Mr. Washington and seconded by Mr. Whitten. Motion carried by a roll call vote of 11 ayes and 0 nays.

**9. Old/New Business**

None

**10. Adjournment**

A motion to adjourn was made by Hess and seconded by James at 9:20 a.m. Motion carried.

James Stauffenberg,  
Vice-Chairman

Stephanie Jackson,  
Executive Coordinator