

Members Present

Mr. Tripp, Mr. Olthoff, Mr. James, Mr. Martin, Mr. Scholl, and Ms. Hertzberger

Members Absent

Mr. Stauffenberg, Mr. Bertrand, and Mr. Washington

In Attendance

Mrs. Lee, Mr. Whitten, Mike Van Mill, Donna Shehane, John Bevis, and Brian Billingsley

1. Call to Order

The meeting was called to order by the Vice-Chairman, Mr. Olthoff at 9:05 a.m.
Quorum present.

2. Public Comment

None

3. Approval of Minutes

A motion was made by Mr. Tripp and seconded by Mr. James to approve the minutes of the November 15, 2004 meeting. Motion carried.

4. Building

None

5. Zoning

None

6. Solid Waste & Environmental

- Approval of Contract with Patrick Engineering for Solid Waste Plan Update
Mr. Van Mill stated that the Planning Department recommends that the County Board ratify this contract with Patrick Engineering. Ms. Shehane stated the not to exceed cost is now \$54,700.00 due to the fact that she eliminated the cost for copying the plan from the contract.

A motion to accept the contract and move forward with Patrick Engineering for the Solid Waste Plan Update was made by Mrs. Lee and seconded by Mr. Scholl. Motion carried.

- Pembroke Township Tipping Fee Grant
Mr. Van Mill stated that back in September he presented to this committee a recommendation to rescind the original action from January regarding the Tipping Fee Grant. Since September the ADHOC Committee has been meeting to go over the Intergovernmental Agreement to come up with some kind of consensus as to how to go forward. Pembroke Township had apparently modified the agreement from the original in that they changed the monthly amount from \$12.50 that the County instituted, to \$12.00. The ADHOC committee recommends entering into this agreement with Pembroke starting in January of 2005.

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Mr. Scholl wanted to know if Pembroke Township is required to report back to the Planning Department. Mr. Van Mill stated that there are two provisions in the agreement, one being that Pembroke Township provides the County on a monthly basis financial information and quarterly they are supposed to provide a clientele list to show that they have an increase in paid customers.

Ms. Hertzberger stated that there are a couple of parts in the Intergovernmental Agreement that are missing sentences.

Mr. Martin stated that in section (g) of the Intergovernmental Agreement the number should be changed from 90 to 60 customers.

Mrs. Lee would like to thank Mr. Martin, Mr. Gibbs, Mr. Olthoff, and Ms. Hertzberger for their hard work on this agreement.

A motion to approve the Intergovernmental Agreement and begin the Tipping Fee Grant payout to the Pembroke Garbage Service beginning January 1, 2005, \$9,500.00 for the truck payment, the first payment of \$4,152.92 and with the corrections to the agreement was made by Mrs. Lee and seconded by Mr. Scholl. Motion carried by a roll call vote of 7 ayes and 0 nays.

7. Planning

- All Hazard Mitigation Plan- Recommendation of Consultant and Contract
Mr. Van Mill stated that any community that is declared a Federal Disaster Area is required to have an "All Hazard Mitigation Plan" in place to be eligible for certain Federal Disaster Funds. Mr. Van Mill stated that in the Planning Commissions opinion French & Associates have the most expertise in this area. This agreement has been approved by the State's Attorney's Office.

A motion to appoint French & Associates, Ltd. to devise the All Hazard Mitigation Plan was made by Mr. Martin and seconded by Mrs. Lee. Motion carried by a roll call vote of 7 ayes and 0 nays.

8. Other

None

9. Old/New Business

- LEPC- Hazmat vehicle- Quality of Life Grant
Mr. Van Mill stated that when this committee granted the LEPC the Quality of Life Grant the State's Attorney's Office raised significant issues on the legality of issuing a grant to LEPC. The issue that the State's Attorney brought up was whether the LEPC was a part of the County or are they a separate entity. The LEPC does have their own Tax ID number and their own bank account which confirms that the LEPC is a separate entity from the County.

A motion to rescind the committee's recommendation of September 1, 2004, to the County Board to rescind the Quality of Life Grant to the LEPC for

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purchase of the Hazmat vehicle was made by Mr. James and seconded by Mr. Scholl. Motion carried.

10. Adjournment

A motion was made by Mr. James and seconded by Mr. Martin to adjourn the meeting at 9:42 a.m. Motion carried.

William Olthoff, Vice-Chairman

Stephanie Gresham
Executive Coordinator

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