

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
December 3, 2012

**Members Present:**

John Adams                      Daron Kinzinger                      Terry Johnston                      Dr. Jim Paul  
Jane Johnson

**Members Absent:**

Elisabeth Dunbar                      Andrew Purcell                      Ashley Lucas                      Patricia Wagner

**Quorum Present.**

The meeting was called to order at 3:44 p.m. by Mr. Adams.

**Public Comments:**

None

**Approval of Minutes:**

There was a correction on the October 1, 2012 and October 15, 2012 minutes. Mr. Johnston made a motion to approve the October 1, 2012 and October 15, 2012 minutes with correction and the November 5, 2012 minutes, seconded by Dr. Paul. Motion carried.

**Historic Landmark:**

- City of Kankakee Intergovernmental Agreement
  - Mr. Johnston stated that the City Council has approved the agreement in general terms. Legal Council at the City is to review the agreement before it moves forward.
  
- Nomination of the Durham-Perry Farmstead
  - Dr. Paul first brought up that the public will have a hard time with the nomination form. There was some discussion on this matter. It may be that the public fills in the basic information and the Commission help them spruce up the form.
  
  - Dr. Paul and Mr. Kinzinger went though the nomination of the Durham-Perry Farmstead. After much discussion it was agreed to change creamery to milk house though out the form, change the picture with fireplace chimney to look more authentic or leave the chimney out of picture, also change cement to concrete. They are also going to ask about the picture on page 15, weather that was actually a garage or a tool shed. Dr. Paul and Mr. Kinzinger to make the changes and bring back to the Commission at the January 2013 meeting.

**Communication/Marketing:**

- 2012 CLG Grant:
  - Historic Preservation Brochures:
    - The tri-fold brochure was handed-out with some color changes, the Commission liked that better. Ms. Sadler sent the brochure to

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Adcraft to review and give us some feedback. To date have not heard anything from them. They also quoted printing of the brochure (200 copies) for \$129.18.

- Ms. Sadler put together a preliminary draft of the 11 x 17 poster brochure. There was discussion on this and the layout of it. There will be more discussion at future meetings.
- Website/Mapping:
  - The information will be downloaded once we have a completed data base. Still need write ups on the site we already have and need someone to work on Kankakee and Limestone Townships. Mr. Johnston volunteered to work on Aroma Township.
- Mr. Adams informed the Commission that Mary K. O'Brien will be submitting her application for a seat on the Commission to fill the vacancy of Mr. Purcell. She lives in the western portion of the County maybe once she is appointed she can help with that area.
- Dr. Paul asked if the Commission could set the date for the Outreach Seminar, so we know where we are and what need to be done. After some discussion on the date, it was agreed to set the date for April 11, 2013 from 7 – 8:30 p.m.
- Historic Preservation By-laws:
  - The by-laws were approved by PZA and sent to the State's Attorney's Office for review. They have some concerns regarding some of the language, so Mr. Van Mill is working with them to get it moving forward again.

**Old/New Business:**

- Mr. Adams reminded everyone that they need to complete the Open Meetings Act training and submit the certificate to Ms. Sadler when completed.

**Next Meeting:**

The next regular meeting is scheduled for January 7, 2012 at 3:30 p.m.

**Adjournment:**

Motion to adjourn was made by Mr. Johnston, seconded by Mr. Kinzinger. Motion carried. Meeting adjourned at 5 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.

Approved 1/7/13

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