

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
December 3, 2018

Members Present: Patricia Wagner (Chairman), John Adams, Shari Ebert, Mardene Hinton, Jane Johnson, and Ron Shank.

Also Present:

Michelle Sadler and David Baron

Members Absent:

Michael Donahue, Steve DePasquale and Terry Johnston

Quorum met.

Ms. Wagner called the meeting to order at 4:00 p.m. in the second floor conference room of the Kankakee County Building.

Public Comments:

None.

Minutes:

Minutes were approved for November 5, 2018. Motion to approve the minutes was made by Mr. Adams and seconded by Ms. Ebert. Motion carried.

Staff Report:

Ms. Sadler stated that work on the website has been completely updated. There was a discussion about putting the County Preservation Plan on the website and to add a new category to the website to accommodate the addition of the Survey of Pilot Township. The intergovernmental agreement with Momence has been approved by the PZA and the County Board. The budget from the county board has been approved but has not been processed yet. Ms. Sadler will keep the commissioners informed.

CLG Grant:

- Pilot Township Survey is complete and Ms. Sadler is working on wrapping up paperwork for the Community Foundation Grant. The final report is due in January.
- CAMP Training for commissioners (Ms. Johnson, Ms. Ebert and Mr. DePasquale) is being planned for May 11, 2019. Ms. Johnson is the chairman and Ms. Ebert is securing the venue for the training. The commissioners agreed to rent the conference room on the third floor of the Kankakee Public Library for 8 hours @ \$30/hr. A motion was made by Ms. Hinton and seconded by Mr. Adams. In a roll call vote, all approved.
- The commission is considering Momence Township for the next survey and Ms. Hinton is still reaching out to consultant Ken Itle for his opinion on whether to include part of the City of Momence in this survey.

- Ms. Johnson brought in two bids for printing the new brochure. Ms. Hinton made a motion to accept the lower bid from Adcraft Printers. Mr. Shank seconded the motion. In a roll call vote, all approved.
- After a discussion, the commissioners agreed that the planning office should have available not only hard copies of the Pilot Township Survey, but also copies on CD or flashdrive. A motion was made by Ms. Hinton and seconded by Ms. Johnson that Ms. Sadler proceed with purchasing supplies and making copies of the survey available in the office for all those interested.

Committee Reports:

- Architectural Review: Pre-qualification work is ongoing with the Rosenbooms in Pilot Hill and the Rodney Schwark farm. The Wadleigh Farmstead is working on the Landmark Nomination form. The John Bennett House—8175 Route 17 in Grant Park needs owner’s consent form. A house in Momence, the Longpre House has submitted a pre-qualification form. Ms. Hinton will proceed with Landmark nomination for the Paddock House. The Foerster House will go before the County Board on December 11 for the final step to become a County Landmark.
- Education/Program: This committee will check on ways to use the power point program going forward in promoting the work of the commission.

Old Business:

- Preserve America Program – still in the works.
- The Rules of Procedure document for the commission was approved. Motion made by Ms. Hinton and seconded by Mr. Shank. Motion carried

New Business:

- The commission is considering working on an intergovernmental agreement with Aroma Park.

Announcements: Ms. Hinton brought a Tribune article about Sears Kit Homes.

Next Meeting:

Monday, January 7, 2019 at 4 p.m.

Adjournment:

Ms. Hinton made a motion to adjourn at 5:05 p.m. Ms. Ebert seconded the motion. Motion carried.

Respectfully submitted,
Jane Johnson, Secretary

