

Kankakee County Historic Preservation Commission Meeting
Summary of Minutes
December 5, 2016

Members Present:

Mardene Hinton (chair), John Adams, Steven DePasquale, Jane Johnson, and Ron Shank.

Also Present:

Michelle Sadler, Dr. James Paul and Ken Itle.

Members Absent:

Michael Donahue, Shari Ebert, Terry Johnston, and Patricia Wagner.

Quorum Present.

Ms. Hinton called the meeting to order at 4:00 p.m. in the second floor conference room of the Kankakee County Building.

Public Comments:

Dr. Paul attended to participate in our discussion with our consultant Mr. Itle, and also to inform us that he submitted the Bourbonnais Walking Tours Document to the Kankakee County Convention and Visitors Bureau. They have permission to publish and distribute the book to promote Tourism and hopefully Preservation, both in our county and beyond.

Minutes:

Ms. Sadler stated that she had not yet completed the minutes of the June 6, and July 11 meetings. The minutes of the April 11, 2016 and November 7, 2016 meeting were corrected and approved. Mr. DePasquale made a motion to approve the minutes. Mr. Shank seconded the motion. Motion carried.

Staff Report:

Ms. Sadler informed us that the website needs the following updates: new members, adding of fall newsletters and all agenda and minutes.

CLG Grant:

Ms Sadler updated us on reimbursements from IHPA as per the grant. Ken Itle brought copies of the completed Preservation Plan for all of us. A discussion followed regarding the goals and strategies, as well as which sections to pull out for distribution as we approach specific municipalities in working toward our intergovernmental agreements. While Mr. Itle was here, we also discussed possibly applying for the next round of CLG grants with a deadline of 1-31-17. A motion was made by Jane Johnson and seconded by Ron Shank to apply for a grant before the deadline. Following further discussion, the commission agreed that we should do a survey project and thought the best place to start would be Pilot Township.

Committee Reports:

- Architectural Review: No new preliminary applications at this time.
- Education/Program: Mr. Adams' 4-H plan is still in the works. He updated us regarding the sign-up times and how the age groups were structured.
- Landmark signs: Ms. Johnson asked that the decision on signage be postponed until the next meeting when all the committee members would be present.

Old Business:

None

New Business:

Dr. Paul announced a Christmas Open House at the LeTourneau Home on December 18.

Next Meeting:

The next meeting will be on Monday, January 9, 2017 at 4 pm.

Adjournment:

Mr. DePasquale made a motion to adjourn at 5:10 pm. Mr. Adams seconded the motion. Motion carried.

Respectfully submitted,
Jane Johnson, Secretary

Approved 1/9/17