

SOLID WASTE SUBCOMMITTEE  
MEETING MINUTES  
DECEMBER 21, 2004

Attendees:           Ralph Paarlberg, member  
                          Craig Bayston, member  
                          Rich Howell, member  
                          Mel Blanchette, member  
                          Donna Shehane, Solid Waste & Environmental Manager

The meeting was called to order by Mr. Bayston at approximately 10:00 am.

A draft copy of the November 2004 Solid Waste Subcommittee minutes was handed out for review. A correction was needed in the last paragraph of the minutes, as an incorrect date of September 21, 2004 was noted. A motion to approve the November 2004 minutes with the appropriate correction was made and passed. This change will be made and the final copy of the November minutes will be handed out at the January 2005 subcommittee meeting.

The first item on the Agenda was the Professional Services Agreement between Kankakee County and Patrick Engineering. The County Board approved this contract at their meeting of December 14, 2005. A kick-off meeting will be arranged in early January to start the Solid Waste Plan 5-year update process.

The next item on the Agenda was the Draft Amendments to the Solid Waste Ordinance, which are proposed to include recycling requirements as a condition of hauler licensing. A motion was made and seconded by the Solid Waste Subcommittee members to bring the draft ordinance changes to the next Planning, Zoning, and Agriculture meeting. The intent is to get approval from PZA to release the draft document for public comment. The draft document will be put on the PZA agenda for December 28, 2004.

Donna Shehane next explained that a draft copy of the County's application for grant monies from Illinois Department of Commerce and Economic Opportunity has been completed. This money, should it be awarded, will be used to purchase county office building recycling bins and a cardboard compactor. The draft application has been sent to Angie Embrey at IDCEO for review. Ms. Embrey has provided comments and suggestions on improving the grant application to Ms. Shehane, who will make the changes and resubmit the application for additional review. The final grant application is due to the State on January 15, 2005.

Item # 6 on the Agenda, "Request For Proposals for County Office Building Recycling," was discussed. A draft copy of said RFP was handed out to all Solid Waste Subcommittee members. This draft RFP was handed out to the PZA Committee on December 17, 2004 for their review. The RFP will be discussed at the December 28, 2005 meeting of the PZA Committee.

Under “Old Business” two items were discussed. The first was the City of Kankakee’s Tipping Fee Grant Application. The City has asked for \$2500 to continue promotion of recycling through movie theater advertisements. The Solid Waste Subcommittee, at its November, 2004 meeting requested that the City provide additional information on the grant, i.e., an analysis of what effect the ads are having on increasing recycling rates, and data on the actual number of movie-goers that have viewed the recycling ads during the time period the ads have been running.

The City responded to these requests by letter dated November 29, 2004. According to this letter, during the last six months, there were 151,328 tickets sold at Meadowview theater and 231,646 sold at Paramount. In addition, the City stated that they monitor the City’s contracted hauler every six months to measure actual quantities processed against projected annual volumes. Participation in the recycling program, as stated by the City, is measured by the number of bags collected. In 2002, there were 111,684 bags collected. In 2003, the annual total was 113,701 bags, an increase of 1.81% from the prior year. Comparing the first six months of 2004 with the same period in 2003 indicates an increase of 9.08% from 54,696 bags (2003) to 59,665 bags (2004). While, an exact determination of how much of this increase is due to the movie ads is not possible, it appears the participation rate in the City’s program is on the increase.

Therefore, the Solid Waste Subcommittee made and passed a motion to approve the City’s request for \$2500 in funding with the following proposed modifications:

1. The movie ads must include written reference to the County of Kankakee contributing funds for the ads.
2. An effort must be demonstrated by the City of Kankakee that they are encouraging the movie theaters to recycle their largest recyclable item (at a minimum) within one year of the grant award.
3. The City of Kankakee must proceed with a program to establish an in-house recycling program at all City government office buildings within one year of the grant award.

The Solid Waste Subcommittee will communicate these conditions to the City of Kankakee prior to forwarding the grant application to the Planning, Zoning, and Agriculture Committee.

Under “New Business” there were also two items discussed. The first was the Illinois EPA Delegation Agreement. Donna Shehane explained the program, in general, to members of the Subcommittee. Through this program, the IEPA gives their inspection and enforcement authority to the County with respect to land pollution and solid waste site regulations. The County Board will consider the transfer of this program to the Solid Waste Division from the County Health Department at their upcoming January 2005 meeting.

The second issue was about Olivet Nazarene University’s proposed recycling program. Donna Shehane explained that she met with Woody Webb (Vice-President for Student Development) and several other employees of Olivet University on December 17, 2004.

The University is interested in starting a recycling program. Various recycling issues were discussed. Ms. Shehane provided various funding mechanisms available to the University and offered to assist the University in any possible way. She also explained the importance of doing a Solid Waste Audit and that she would be available to assist the students/staff in conducting one in the spring of 2005. Ms. Shehane will be forwarding additional informational/educational documents to Mr. Webb.

With this, the meeting was adjourned. The next meeting will take place on January 18, 2005 at 10:00 am.