

1 **Minutes**

2 **Kankakee County Transportation Committee**

3 Conference Room, METRO Centre

4 1137 E. 5000N Road, Bourbonnais, IL

5 **Tuesday, March 27, 2018 @ 10:30 AM**

6
7 Members in attendance: Mike Butler, Good Shepherd Manor; Laura Dick, SHOW BUS; Ken
8 Munjoy, Cortney Koning, and Rob Hoffmann, River Valley METRO Mass Transit District; John
9 Bevis, Kankakee County Health Dept.

10
11 Others present: Geoff Olson, Kankakee County.

12 **Call to Order**

13 Chairman Butler called the meeting to order at 10:31 AM, welcomed everyone.

14 **Public Comment**

15 None.

16 **Approval of Minutes**

17 A quorum was not present. The minute will be presented at the next meeting.

18 **HSTP Coordinator Issues**

19 Mr. Olson stated the Rural Region 6 Human Services Transportation Plan (HSTP) Committee
20 met yesterday. He reminded everyone that the Consolidated Vehicle Procurement Program is
21 currently accepting applications. He also informed everyone that the Region 6 HSTP is
22 considering including an update to improve coordination between urban and rural transportation
23 providers in the fringe of the urbanized areas.

24 **METRO ADA Improvements**

25 Mr. Koning gave a presentation on METRO’s plans for improving all their bus stop to meet
26 ADA accessibility standards. METRO has approximately 360 bus stops in their main service
27 area. They will construct landing pads with amenities. Stops will also include a concrete
28 walkway forming a connection between sidewalks and the street where the bus stops. In some
29 locations the existing sidewalk must be replaced to meet the slope standards of ADA. In certain
30 locations where there is a ditch, a portion of the ditch will need to be filled and culverts will need
31 to be installed in order to connect bus stops to existing sidewalks. The stops will also provide
32 improved safety, such as better signage, lighting, tactile warning devices, and bollards in specific
33 locations. There was additional discussion about connectivity issues for areas that have a bus
34 stop but no existing sidewalk.

35 **2018 IDOT Consolidated Vehicle Procurement (CVP)**

36 Mr. Olson explained the 2018 CVP Program was accepting applications. The program was
37 created by IDOT which allows government agencies, providers of public transportation, and
38 private not-for-profit organizations to apply for minivans, light duty, medium duty, and super
39 medium duty buses. Main applications are due May 31, 2018 and supplemental pages must be

40 submitted by June 30, 2018. Chairman Butler informed everyone that Good Shepherd Manor
41 would likely be applying for three vehicles. The committee discussed the application process,
42 which after vehicles are delivered to awardees, a survey is available on any improvements IDOT
43 may want to consider. The committee suggested submitting improvements for upgraded safety
44 on vehicles and better driver's seats to better accommodate all drivers.

45 **Agency Transportation Needs, Interagency Coordination and Accessibility Issues**

46 Mr. Munjoy said their accessibility update was included in Mr. Koning's presentation.

47

48 Ms. Dick said the managed care organizations have been having difficulty with
49 scheduling/providing rides to Medicaid recipients. There are not currently enough providers in
50 the Kankakee area.

51 **Disability/Aging/Transportation Issues**

52 Chairman Butler said Good Shepherd Manor is getting by. He said they lost a vehicle in
53 December and are working on getting it replaced.

54

55 Mr. Hess he had no updates for Kankakee County. Mr. Olson said the annual application
56 process with IDOT for continuing rural transit service is underway.

57 **Program Status of Transportation Providers**

58 Ms. Dick said the transit applications have been difficult to prepare this year due to changes in
59 the required forms.

60 **Questions from the Media**

61 None.

62

63 **New Business:**

64 Ms. Dick suggested discussing coordination with managed care organizations at the Rural
65 Region 6 HSTP Committee

66 **Next Meeting**

67 Mr. Olson said the next Region 6 HSTP Meeting is to be determined. The next CTC meeting
68 will be on March 27, 2018 at 10:30 AM at River Valley METRO. He said additional meeting
69 may be necessary depending on the CVP Schedule.

70 **Adjournment**

71 Chairwoman Dick asked if there was any other business to come before the committee. Hearing
72 none, the Chairwoman adjourned the meeting at 11:33 AM.