

# **Kankakee County Historic Preservation Commission Meeting Summary of Minutes**

**Date of Meeting:**

Monday, March 1, 2021 at 4:00pm

**Location of Meeting:**

County Administration Building  
189 East Court Street, Kankakee, Illinois  
4<sup>th</sup> Floor

**Members Present:**

Jane Johnson (Chairman), John Adams, Shari Ebert, Cole Jarvis, Dawn Landwehr, Catherine Langlois and Ron Shank

**Also Present:**

Michelle Sadler, Jane Schwark, Kathleen Slavin

**Members Absent:**

None

**Public Comments:**

None

**Minutes:**

No approval vote performed for the previous meeting due to incorrect date was shown. Approval to be voted on during the next meeting.

**Staff Report:**

- Budget for next year will likely be \$2,000. The fiscal year starts December 1.
- Patricia Wagner is officially retired. After March, it will be a full commission.
- Letter to Aroma Park mayor is approved and there will be updating the Intergovernmental Agreement.
- Kankakee Trolley project has to go to City Council and Ms. Sadler will contact.
- Boner-Rogenbuck-Dumas Farmstead will move to forum. It is advised that all commission members check on the KCHPC Website for needed updates.

**Grants:**

2019 CLG Grant (Momence Survey) Update: Ms. Sadler is waiting for final from Ken Itle. Ms. Landwehr to submit her hours to Ms. Sadler.

Community Foundation Grant Update: It will be shown that Community Foundation money will be spent on printing.

2020 CLG Grant (Kankakee County Courthouse Landscape Plan): The application date was a very quick turn-around and Ms. Sadler felt that there was not enough time to complete it correctly. For future CLG Grant applications somebody on the committee will need to reach out to former committee member Mardene Hinton to discuss application process.

**Architectural Review Committee:**

Ms. Ebert made a motion to assign Ron Shank, Cole Jarvis, Jane Johnson and Catherine Langlois to be on the Architecture Review Committee, seconded by Mr. Adams. Motion carried.

A pre-application for a residence in Aroma Park was handed out to the committee. The Architecture Review Committee will have to meet and approve the application to move it to the rest of the committee. The pre-qualification was incomplete. Ms. Sadler will contact the applicant for them to complete it.

**Education Committee:**

Mr. Shank made a motion to assign Shari Ebert and John Adams to be on the Education Committee, seconded by Ms. Landwehr. Motion carried.

Ms. Johnson has packet for new committee members. Ms. Sadler will put into binder for distribution to new committee members.

**Old Business:**

2019 Annual Report will need to be approved. Ms. Sadler passed out 2019 Annual Report for committee members to read over and vote to approve during the next meeting.

**New Business:**

Mr. Shank mentioned that Herscher elections are in April which might make the fall a good time to approach for intergovernmental agreement.

**Next Meeting:**

April 5, 2021

**Adjournment:**

Mr. Adams made a motion to adjourn at 4:45. Ms. Ebert seconded the motion. Motion carried.

**Submitted by:**

Cole Jarvis, Secretary