

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
June 2, 2008

**Members Present:**

Mardene Hinton	Elisabeth Dunbar	Terry Johnston
Dr. Jim Paul	John Adams	Daron Kinzinger
Patricia Wagner		

**Members Absent:**

Ashley Lucas	Andrew Purcell
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**Quorum Present.**

**In Attendance:**

Mike Martin	Jeff Jarvis
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The meeting was called to order at 3:30 p.m. by Ms. Dunbar.

No public comment.

Mrs. Suzanne Smith-Pruchnicki was introduced she is interested in the historic preservation of the area. She gave the committee some background about herself.

**Terms:**

Mrs. Hinton and Ms. Lucas submitted their letters of interest in continuing to service on the Historic Preservation Commission. With no other applications or letters received they were approved at Planning, Zoning and Agriculture Committee Meeting on May 28, 2008 and will be forwarded on to the June 10, 2008 County Board Meeting.

**Approval of Minutes:**

Minutes from the May 5, 2008 meeting were not ready, will be ready for the July meeting.

**IHPA Information DVD:**

The third DVD will be played at the July meeting.

**Work Program:**

- A. The Historic Preservation Ordinance was approved at the Planning, Zoning and Agriculture Committee on March 26, 2008. The Ordinance is still being reviewed by the State's Attorney's Office, possibly going to County Board on June 10, 2008.
- B. CLG status: compile information in draft form and then go through the application together.

CLG Item#7 received in draft from Ms. Lucas; CLG Item #8 Mrs. Hinton still needs two members resume; CLG Item#9 Ms. Dunbar found an inventory form that could be customized to fit our needs. This form would be for internal use by a member of the commission to go to a property and physically catalog, the characteristics of the property. Mr. Martin has a nomination form. The nomination form is for the public to fill out to be considered a historic property. It is believe these are two different forms. The

Commission is to review both forms and discuss at the July Meeting. The nomination form should be on the web-site so it's readily available to the public. CLG Item#10 the Commission plans on adopting the procedures outlined in attachment 6 and the duties that within the attachment would fall under the duties of the secretary Mrs. Hinton. CLG Item#11 Mr. Purcell did a draft on the Kankakee County Historic Preservation Plan or summary of goals and objectives; however, after receiving some information he was working on a 2<sup>nd</sup> draft.

CLG requirements include: letter of request from County Board Chairman; approved ordinance which we hope to have on June 10, 2008; list of local landmarks not on the national register (more discussion maybe need on this, maybe only pick critical sites, this could possibly be a lengthy process); procedures for surveying properties is being worked on; local design guidelines – criteria items from 1977 Survey need to be added to nomination form criteria (#5 & #6), Commission to review for other criteria that may be needed.

- C. Mr. Johnston's secretary was able to finish the digital copy of the 1977 Survey however he needs the maps to input them into the document and then forward to the Commission. Photos of locations in the survey would be a nice to include for the update.

Draft of each component of the CLG application will be put into one document for the next meeting for review.

**New/Old Business:**

Letters were sent out to the municipalities and Historic Commission, few are working on their responses, but none have been received to date.

A motion was made by Mr. Johnston and seconded by Mr. Adams to join the National Alliance of Preservation Commission, dues are \$35.

The National Alliance of Preservation Commission has a conference in New Orleans, July 10-14, 2008.

Ms. Dunbar will meet with Mike Van Mill in the near future to discuss a budget for the Commission of next year.

Dr. Paul e-mailed a letter to the City on the Commission's support of the Lakota Plan.

Reminder that the Illinois Barn Alliance and Will County Historic Preservation Commission is hosting a Rural Heritage Conference in Joliet on June 13 & 14, 2008.

**Next Meeting:**

The next meeting will be July 7, 2008 at 3:30 p.m.

**Adjournment:**

Meeting adjourned at 4:25 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.