

Kankakee County Historic Preservation Commission Meeting  
Summary of Minutes  
July 7, 2008

**Members Present:**

Mardene Hinton	Elisabeth Dunbar	Terry Johnston
Dr. Jim Paul	John Adams	Daron Kinzinger
Patricia Wagner	Ashley Lucas	Andrew Purcell

**Quorum Present.**

**In Attendance:**

Mike Martin                      Jeff Jarvis

The meeting was called to order at 3:30 p.m. by Ms. Dunbar.

No public comment.

**Terms:**

Mrs. Hinton and Ms. Lucas were reappointed to the Historic Preservation Commission. Their terms will expire in 2013. Mrs. Hinton asked about professional qualification for the Commissioners on the resumes for the CLG. The County has different qualification for the people sitting on the Commission. Instead of listing Historian for the interest citizens we will change it to read community member.

**Approval of Minutes:**

A motion was made by Mr. Johnston and seconded by Mrs. Hinton to approve the minutes from the May 5, 2008 meeting and the June 2, 2008 meeting. Motion carried.

**IHPA Informational DVD:**

The third IHPA Informational DVD – The Secretary of the Interior’s Standards for Rehabilitation: Interpretation and Application was played for the Commission.

**Work Program:**

- A. The Historic Preservation Ordinance was approved at the Planning, Zoning and Agriculture Committee on March 26, 2008. The Ordinance is still being reviewed by the State’s Attorney’s Office, possibly going to County Board on July 8, 2008.
- B. CLG status: compile information in draft form and then go through the application together.

CLG Items#1-8 & 10 are done. CLG Item#9 was discussed on what the procedure should be for we look at a property. Should there be a short application and then a full application; should it be a 3 step process, submit criteria from pre-qualification, nomination form and then inventory form to be handled internally. There was some discussion on the process Ms. Dunbar will work on this and send a draft and will discuss farther at the next meeting. Mr. Purcell is updating CLG Item#11.

Ms. Dunbar will be meeting with Mr. Van Mill to discuss a possible budget for the Historic Preservation Commission.

- C. Ms. Dunbar is working on the County Survey from 1977, trying to put it into one document. Once the document is done she will forward a copy to everyone.

**Old Business:**

- A. The Kankakee County Historic Preservation's membership to IL Assoc. of Historic Preservation commission was confirmed and you should have already received your 1<sup>st</sup> newsletter.
- B. We have received response letters from the Village of Herscher and the Essex Historical Society from the letters this Commission sent out. Also, Bradley will be responding soon. As the information is received it will be added into the survey.
- C. Mr. Van Mill approved our membership into the National Alliance of Preservation Commissions.

**New Business:**

There was discussion about nominating an individual for a Historic Preservation Award. Ms. Dunbar is willing to submit the nomination and fee. It was decided to nominate two Walter Sanford, and Gaines and Sharon Hall. Will check to make sure the individuals are not being nominated by the City of Kankakee.

Mr. Johnston informed the Commission that The City of Kankakee Historic Commission and the County Historic Preservation joint meeting would need to be in the evening. Mr. Johnston will work with the City of Kankakee on getting a date and time.

Mr. Kinzinger informed the Commission that if they get a chance they should read the article in the Chicago Tribune on Preservation.

**Next Meeting:**

The next meeting will be August 4, 2008 at 3:30 p.m.

**Adjournment:**

Meeting adjourned at 4:45 p.m.

Prepared by:

Michelle Sadler, Office Manager  
Kankakee County Planning Dept.