

KANKAKEE COUNTY (MANTENO) ENTERPRISE ZONE

Kankakee County (Manteno) Enterprise Zone (KCMEZ)
Michael Van Mill, Administrator
Kankakee County Regional Planning Department
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Procedures to Obtain Enterprise Zone Stamp

Building Permit	Phone	Fax	Assessor	Phone	Fax
Manteno	468-8224	468-8240	Manteno Twp.	468-3996	468-6166
Kankakee County	937-2940	937-2974			

Client will start with the Building Permit Department. Personnel will look at their Enterprise Zone map to see if property is located within the Enterprise Zone. If clarification is needed, they will contact the zone office listed above. If in the zone, they will obtain permit with the fee waived, and also receive the KCMEZ application. Client will bring the completed application and permit to the zone office. Both, the permit and application will be stamped. The Zone office will fax a copy of stamped permit and application to the Building Permit Department and also the Assessor's Office.

Any questions, please contact the zone office listed above.

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Required Content—Illinois Enterprise Zone “Certificate of Eligibility for Sales Tax Exemption” “Purchaser Statement”

Public Act 92-0779 (SB1760 Enrolled) Section 5k. Building Material Exemption:

This language sets forth the requirement that a “Certificate of Eligibility for Sales Tax Exemption be issued by the Zone Administrator to meet the “qualified sale” requirement in order for the retailer to be allowed to deduct the receipts of sales tax.

“Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, “qualified sale” means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax Exemption has been issued by the administrator of the enterprise zone in which the building project is located. To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the administrator of the enterprise zone into which the building materials will be incorporated.”

92-0779 further requires that “The Certificate of Eligibility for Sales Tax Exemption must contain:”

1. (1A) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located;
2. (2A) the location or address of the building project; and
3. (3A) the signature of the administrator of the enterprise zone in which the building project is located.

92-0779 further requires that “In addition, the retailer must obtain certification from the purchaser that contains:”

1. (1B) a statement that the building materials are being purchased for incorporation into real estate located in an Illinois enterprise zone;
2. (2B) the location or address of the real estate into which the building materials will be incorporated;
3. (3B) the name of the enterprise zone in which the real estate is located;
4. (4B) a description of the building materials being purchased; and
5. (5B) the purchaser's signature and date of purchase.

92-0779 allows limitation of the deduction, “to the extent authorized by ordinance,... The ordinance, however, may neither require nor prohibit the purchase of building materials from any retailer or class of retailers in order to qualify for the exemption allowed under this Section.”

The above referenced statement must meet the following criteria as established by the various designating ordinances of the units of government establishing the Kankakee County (Manteno) Enterprise Zone:

- (2C) The project is determined by the zone administrator to be contained within the legal boundary of the Kankakee County (Manteno) Enterprise Zone.
- (3C) The project is for remodeling, rehabilitation or new construction.
- (4C) The project is of a commercial, industrial, residential or manufacturing nature.
- (5C) The project has proper zoning as established by the jurisdictional zoning officer.
- (6C) The project is one of the nature and scope for which a building permit is required and has been obtained.

KANKAKEE COUNTY (MANTENO) ENTERPRISE ZONE

Kankakee County (Manteno) Enterprise Zone Fee Structure and Instructions

The KCMEZ Property Tax Abatement shall be for a period of five (5) years following the issuance of an occupancy permit and shall be for a percentage of the total value of such improvements as follows:

Year 1	100%
Year 2	80%
Year 3	60%
Year 4	40%
Year 5	20%

And, shall be allowed only for industrial or manufacturing property in the Enterprise Zone in general and provided that such remodeling, rehabilitation or new construction is of such a nature and scope for which a building permit is required and has been obtained.

Each retailer whose place of business is within Kankakee County and who makes a sale of building materials to be incorporated into real estate within the KCMEZ be it remodeling, rehabilitation or new construction may exempt the materials from the state and local sales tax. Sales taxes exempted are the 5 percent State of Illinois sales tax and the local 1.25 percent sales tax.

Any retailer whose place of business is located within Kankakee County is eligible to offer the Sales Tax Exemption. Any retailer dealing in building materials but located outside Kankakee County may offer the sales tax exemption upon establishing an outlet within Kankakee County and registering with the Illinois Department of Revenue as a retailer with multiple locations. The Sales Tax Exemption may be offered as long as the purchase orders are in fact subject to acceptance at the retail location within Kankakee County.

In order to qualify for the deduction, the materials being purchased must be building materials. They must be purchased for physical incorporation into real estate. Items that are not physically incorporated into the real estate, cannot qualify for the deduction.

An eligible contractor is registered with the Illinois Department of Revenue as a retailer; is located within Kankakee County; accepts purchase orders at the retail outlet located within Kankakee County; and pays the Illinois Retailers' Occupation Tax, and normally collects either the Municipal Retailers' Occupation Tax or the County Retailers' Occupation Tax and County Supplemental Tax on the sale of building materials.

For the purchaser to be eligible to claim a Sales Tax Exemption, they must produce a signed and dated permit with an enterprise zone stamp and sign a purchasers' statement attesting that the building materials purchased under the listed invoice numbers are being incorporated into real estate located in the KCMEZ.

A purchasers' statement must contain a certification by the purchaser that the building materials are being purchased for incorporation into real estate located in the KCMEZ; a description of the building materials being purchased (this may be done by a cross reference to the retailer's invoice number); the location of the real estate into which the building materials will be incorporated (this may be done by reference to the street address of the real estate); the name of the Enterprise Zone (KCMEZ) in which that real estate is located; and the purchaser's signature and date of signing.

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For exemption of Sales Tax for building materials to be used in the Kankakee County (Manteno) Enterprise Zone. Form must be completed BEFORE exemption is given.

CERTIFICATE OF ELIGIBILITY FOR SALES TAX EXEMPTION PURCHASER'S STATEMENT SALES TAX EXEMPTION

(1B) The undersigned purchaser hereby declares that the building materials herein purchased will be physically incorporated as real property exclusively into real estate located within the Kankakee County (Manteno) Enterprise Zone for the project. For certification that specific property is located within the Kankakee County (Manteno) Enterprise Zone contact the zone office above.

1. (1A, 2B, 3B) Location: (X) KCMEZ Building Permit # _____

2. (2A) Project Street Address: _____ 3. Phone: _____ 4. Tax Identification #: _____

5. (2A) City or Village: _____ 7. Firm or Employer of Purchaser: _____

6. PRINT Name of Purchaser: _____ 8. (5B) Signature of Purchaser _____ 9. Date: _____

Description of Improvements: _____

Date improvements will commence: _____ Date improvements complete: _____

Amount of New / Rehabilitation Construction: _____ Value of Building \$ _____

Number of full time equivalent jobs: Presently at location: _____ Retained: Create within 2 years: _____

Does this project involve a move from another location? Yes _____ No _____

If yes, indicate city & state: _____

KCMEZ STAMP

Retailer Section

10. (4B) Material Description or Invoice Number(s) and Date of Purchase (5B): _____ Dates: _____

11. Retail Employee Signature: _____ 12. PRINT Name of Employee: _____

13. Retail Business Name: _____ 14. Address of Retail Business: _____

(1A, 1C, 2C, 3C, 4C, 5C, 6C) The building project identified in this Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located.

CERTIFIED BY: _____ **KCMEZ Administrator** **Date:** _____

NOTICE TO PURCHASER: Once you have completed the top half of this form, it can be duplicated to provide a copy to each retailer from whom you make eligible purchases.